



If we live by truth and in love we shall grow in Christ

St Dominic Catholic Primary School

Job Description: 1:1 Learning Support Assistant

Purpose of the role:

To support the teaching and learning for a pupil on a 1:1 basis. Provide learning support to a pupil who needs particular help to overcome barriers to learning, such as those with moderate, severe, profound and multiple learning difficulties and/or behavioural, social, communication, sensory or physical disabilities. To work with teachers to provide targeted support in the teaching, learning and personal development of pupils, enabling them to fully access the curriculum.

Responsibilities:

- Implement planned learning activities/teaching programmes as agreed, adjusting activities according to pupils' responses as appropriate
- Participate in planning and evaluation of learning activities, providing feedback to the teacher on pupil progress and behaviour
- Support the teacher in monitoring, assessing and recording pupil progress/activities
- Provide feedback to pupils in relation to attainment and progress under the guidance of the teacher
- Support learning by arranging/providing resources for lessons/activities under the direction of the teacher
- Support pupils in social and emotional well-being, reporting problems to the teacher as appropriate
- Share information about pupils with other staff, parents / carers, internal and external agencies, as appropriate
- Understand and support independent learning and inclusion of all pupils as required.
- Update pupil records, as required
- Administer medication in accordance with an agreed plan under direction of healthcare practitioner and following appropriate training.
- Supervise child/children during break-time, both in the dining room and playground
- Assist with escorting pupils on educational visits
- Support pupils in using basic ICT
- Provide break & lunch duty and first aid cover.
- Attendance at occasional school INSET may be required
- Assist in escorting and supervising pupils on educational visits and out of school activities.
- Attend to pupils' personal needs including toileting, hygiene, dressing and eating, as well as help with social, welfare and health matters.
- To know and apply school policies, including Child Protection, Health and Safety, Behaviour, Equal Opportunities etc.

<p>Knowledge</p> <p>NVQ level 2 in numeracy & literacy (or equivalent) Experience of working with children with special educational needs</p> <p>Basic knowledge of Health, wellbeing and safety</p> <p>Awareness of keeping children safe</p> <p>Basic knowledge of First Aid</p> <p>Awareness of Data protection and confidentiality</p> <p>Understanding of the School's ethos and values</p>	<p>Competencies</p> <p>Communication (written and verbal)</p> <p>Problem Solving</p> <p>Team working</p> <p>Active Listening</p> <p>Motivation</p> <p>Initiative</p>
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The specific duties attached to any individual are subject to annual review and may, after discussion with the Headteacher, be reasonably adapted from time to time, according to the changing needs of the school.

This post is classed as having a high degree of contact with children and is exempt from the Rehabilitation of Offenders Act 1974. An enhanced disclosure will be sought through the DBS as part of pre-employment checks.

St Dominic Catholic Primary School is committed to safeguarding and promoting the welfare of children and young people and expects all staff to share this commitment