

Letchmore Infants' and Nursery School



Person Specification: Teaching Assistant - LSA

	Essential	Desirable
Experience	<ul style="list-style-type: none"> <input type="checkbox"/> Experience of working with children in a school setting including aspects of practice within at least one phase i.e. EYFS, KS1 	<ul style="list-style-type: none"> <input type="checkbox"/> Working with pupils with a range of special educational needs
Skills and Attributes	<ul style="list-style-type: none"> <input type="checkbox"/> Ability to communicate, and enjoy working, with children in a sensitive and caring manner <input type="checkbox"/> Promote positive behaviour strategies to support the needs of children <input type="checkbox"/> Be a positive role model <input type="checkbox"/> Work with individuals or small groups of pupils and provide feedback to the teacher <input type="checkbox"/> Support pupils to understand independent learning and is inclusive of all pupils <input type="checkbox"/> Able to liaise and communicate effectively with children and their parents/carers and maintain positive effective professional relationships with other staff members <input type="checkbox"/> Prepare and clear up learning environment and resources, including photocopying, filing and the display and presentation of pupils work and contribute to maintaining a safe environment <input type="checkbox"/> Supervise individuals and groups of pupils throughout the day, including supervision in the classroom, playground and dining areas <input type="checkbox"/> Ability to recognise the importance of confidentiality at all times <input type="checkbox"/> Able and willing to undertake staff training and development courses <input type="checkbox"/> Strong interpersonal and team working skills 	<ul style="list-style-type: none"> <input type="checkbox"/> Record basic pupil data <input type="checkbox"/> Support children's learning through play <input type="checkbox"/> Assist with break-time supervision including facilitating games and activities <input type="checkbox"/> Assist with escorting pupils on educational visits <input type="checkbox"/> Support pupils in using basic ICT <input type="checkbox"/> Invigilate exams and tests <input type="checkbox"/> Assist pupils with eating, dressing and hygiene, as required, whilst encouraging independence.
Knowledge	<ul style="list-style-type: none"> <input type="checkbox"/> An appropriate recognised academic qualification <input type="checkbox"/> Understanding of relevant codes of practice/ and legislation <input type="checkbox"/> Basic understanding of child development and learning <input type="checkbox"/> Training in relevant learning strategies <input type="checkbox"/> Demonstrate good literacy, numeracy and ICT skills through previous experience and working knowledge 	<ul style="list-style-type: none"> <input type="checkbox"/> Working within a creative curriculum
Safeguarding	<ul style="list-style-type: none"> <input type="checkbox"/> Has up-to-date knowledge of relevant legislation and guidance in relation to working with, and the protection of, children and young people <input type="checkbox"/> Displays commitment to the protection and safeguarding of children and young people. 	<ul style="list-style-type: none"> <input type="checkbox"/> Possession of a current First Aid Certificate or willingness to undertake training for this qualification