



TENTERFIELD NURSERY SCHOOL

Job Description: SEN Early Years Practitioner (Level 3)

Job Title: Early Years Practitioner (Level 3) - SEN

Location: Tenterfield Nursery School, Welwyn

Reports to: SENCo (Special Educational Needs Coordinator)

Salary Scale: H3 (£24,790 pro rata)

Hours: 8am – 12.30pm Mon – Fri

Job Purpose

As an Early Years Practitioner with a specialism in Special Educational Needs (SEN), your role will focus on supporting young children with a range of additional needs. You will work alongside other professionals, parents, and the wider team to ensure that children receive the tailored support they require to thrive within the early years setting.

Key Responsibilities

Support for Children with SEN:

- Provide direct support to children with a variety of special educational needs, such as autism, speech and language delays, and learning disabilities
- Assist with implementing and monitoring Individual Support Plans (ISPs) to ensure children receive appropriate support.
- Facilitate activities and interventions that are adapted to suit the specific needs of children with SEN.
- Support children in developing essential life skills, communication abilities, and social interactions.

Inclusive Practice:

- Create an inclusive environment where children with SEN can participate in all aspects of the curriculum alongside their peers.
- Modify activities and resources to ensure they are accessible to all children
- Promote positive behaviour management strategies that are based on a therapeutic approach and are tailored to individual children's requirements.

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Collaboration with Colleagues:

- Work closely with the SENCo and other staff members to ensure a coordinated approach to supporting children's needs.
- Share observations, strategies, and insights regarding the children's progress, ensuring that all interventions are properly coordinated and implemented.
- Collaborate with external professionals, alongside SENCo (e.g., speech therapists, physiotherapists) as necessary to support the child's development.

Parent and Carer Engagement:

- Build positive, professional relationships with parents and carers of children with SEN, providing regular updates on their child's progress.
- Offer guidance and support to parents in managing specific needs both in the setting and at home.
- Communicate regularly with parents regarding any concerns or observations about the child's development.

Monitoring and Reporting:

- Observe and track the progress of children with SEN, keeping accurate records of their achievements, challenges, and areas for improvement.
- Provide feedback to the SENCo and other relevant staff regarding the child's progress and the effectiveness of the strategies in place.

Health and Safety:

- Ensure a safe and supportive environment for all children, following safeguarding protocols and health and safety regulations.
- Address any health and welfare concerns promptly and in line with safeguarding procedures.

Professional Development:

- Participate in training sessions and professional development opportunities related to SEN and early years education.
- Keep up to date with new SEN strategies, resources, and legal requirements, ensuring best practice is consistently followed.

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