

PERSON SPECIFICATION

LEARNING SUPPORT ASSISTANT

| Essential | Desirable |
| --- | --- |
| Qualifications | Qualifications  Relevant qualifications in care or child development |
| Experience  Experience of working with children, either paid or voluntarily | Experience  Previous work in other school settings  Experience of supporting children with a range of learning needs |
| Knowledge  Basic knowledge of IT  Awareness of First Aid  Awareness of Keeping Children Safe in Education  Awareness of data protection and confidentiality | Knowledge  First Aid qualification  Level 1 Safeguarding training |
| Communication Skills  Good active listening skills  Sensitivity  Ability to communicate with adults and children using clear speech  Ability to communicate in writing using correct spelling and neat handwriting  Ability to relate positively to pupils with regard to their family circumstances, gender, cultural and ethnic background  Ability to use a range of computer software | Communication Skills  Skills in sign language or Makaton  Experience in record-keeping and writing reports for Annual Reviews and case conferences |
| Personal  A positive attitude to pupil learning  Fit to carry out work involving moving and handling pupils  Respectful approach to dealing with pupils’ personal care needs  Committed to own professional development, related to the School Improvement Plan  Confident to support pupils in the swimming pool  Good problem solving skills  Ability to work well as a team member  Self-motivation and resilience  Supportive of our Christian ethos and our values of Respect, Love, Forgiveness, Trust, Hope and Courage  Willing to be an active part of our school community | Personal  Willing to share hobbies and interests in support of whole school activities  A good sense of humour |