# A picture containing text, toy, doll, vector graphics  Description automatically generated

# LEASIDE UNDER FIVES KINDERGARTEN

# Leaside Church Hall, Leaside Walk, East Street, Ware, Herts SG12 9BT

Telephone 01920 485502

Charity Registration Number: 1142831

**Job Description – Nursery Practitioner**

**Purpose of post**

1. To work as a part of the Kindergarten team providing high quality and safe early education, incorporating high standards of physical, social and intellectual care for children attending the setting.
2. To comply with the current EYFS framework requirements; providing a safe, and enabling environment in which children can develop, learn and play.
3. To work under the direction of the settings senior staff, also to engage in the staff team offering support and guidance to colleagues and students on placements.
4. To implement the procedures and policies within the setting.

Responsible To: Kindergarten Leader, Deputy Leader and the Management Committee

**Main Duties:**

* To effectively deliver the EYFS framework ensuring that the individual needs and interests of children attending the setting are met at all times.
* To work alongside senior staff to plan and provide a curriculum and resources for key children, ensuring safe, creative and appropriate educational opportunities for all children within an inclusive environment, following the requirements of the current EYFS framework.
* To observe and record information relating to each child`s development and progress within the key group of children.
* To develop and maintain strong partnerships and communication with parents / carers to help facilitate day-to-day caring and early learning needs.
* To ensure daily interaction with key children providing a range of stimulating activities to promote all seven areas of learning, ensuring all children have equal access to opportunities within the learning environment.
* To support and develop the provision of a variety of outdoor activities to cover all areas of the children`s development as well as supervising outdoor play in all weathers.
* To provide a provision and an environment that meets the individual needs of each child, by having an awareness of disabilities, family cultures and medical histories.
* To work within the staff team to ensure that the Kindergarten offers the highest standards of physical and emotional care, health and safety, including personal and food hygiene at all times.
* To adhere to all policies and procedures relevant to your role and the safe running of the setting.
* To actively promote and support the safeguarding of children, ensuring the settings policies and procedures are observed at all times.
* To advise the senior staff of any concerns regarding children, parents, staff or the safety of the environment, preserving confidentiality as necessary.
* To work with a range of people including kindergarten staff, visiting professionals and agencies, parents, children and families.
* To have a positive approach to continuous professional development.
* To be aware of the high profile of the setting and to uphold its standards at all times, both in work hours and outside.
* To cover other rooms at short notice and be prepared to move rooms on a permanent basis when required, to maintain child to adult ratio.

This job description is not an exhaustive list of duties and the post holder will be required to undertake any other reasonable duties discussed and directed by the Leader.

**Person Specification**

**Qualifications**

* CACHE Level 2 or above.

**Experience**

* Working with or caring for children in Early Years, including those who may have special needs.
* Experience in this role, ideally in more than one Early Years settings.

**Knowledge**

* A sound understanding of early childhood development and learning.
* Completion of an Induction Programme.
* Training in the relevant learning strategies
* First aid training/training as appropriate is desirable
* Understanding of relevant policies/codes of practice and awareness of relevant legislation
* Good working knowledge of Early Years curriculum
* Knowledge of specialist techniques such as: Makaton signing, Picture Exchange is desirable.
* Understanding of Healthy Schools initiative
* An understanding of Child Protection / Safeguarding issues and procedures

**Skills**

* Good numeracy and literacy skills.
* Effective use of ICT to support learning.
* Use of other equipment technology.
* Ability to relate well to children and adults
* Ability to self-evaluate learning needs and actively seek learning opportunities.
* Work constructively as part of an Early Years team.

This post is exempt from Rehabilitation of Offenders Act (1974) and does require and enhanced Disclosure and Barring Service check. Applicants must be prepared to disclose any convictions they may have any orders which have been made against them.