**Garston Manor School**

**Manor**

**Gars ton Manor**

**Childcare Disqualification Self Declaration Form**

**CONFIDENTIAL**

|  |
| --- |
| **Childcare Disqualification Self-Declaration Form** |

It is a legal requirement for Schools and Academies to ensure that the individuals they employ are not disqualified from working with children who have not yet reached the age of 8. This applies to those working in Early and Later Years settings or where their employment will involve provision for children under the age of 8.

As part of our pre-employment safeguarding vetting checks you are required to provide the information requested on this form to enable a determination to be made regarding your suitability for employment in this role. This forms part of our overall commitment to safeguarding.

The legislative provisions which allow us to request this information from you are as follows:

* The Childcare Act 2006
* The Childcare (Disqualification) and Childcare (Early Years Provision Free of Charge) (Extended Entitlement) (Amendment) Regulations 2018 (“the 2018 Regulations”)
* Rehabilitation of Offenders Act 1974
* Rehabilitation of Offenders Act 1974 (Exceptions) Order 1975 (as amended in 2013)
* Keeping Children Safe in Education

Please note you are only required to declare any cautions issued as below:

**Cautions** – issued on or after 6 April 2007.

**Youth cautions** – issued on or after 8 April 2013

Please return this form in a sealed envelope, to………………………………………….

**Please note that failure to complete this form or disqualification from employment by virtue of the 2018 Regulations may result in your offer of employment being withdrawn.**

|  |  |
| --- | --- |
| Name: |  |
| Post title: |  |
| School: |  |
| Proposed start date: |  |

Please circle one option for every question

|  |  |
| --- | --- |
| **Section 1 – Orders or other restrictions** | |
| Have any orders or other determinations related to childcare been made in respect of any child in your care? | YES/NO |
| Have any orders or other determinations been made which prevent you from being registered in relation to childcare, children’s homes or fostering? | YES/NO |
| Are there any other relevant orders, restrictions, or prohibitions in respect of you as set out in the 2018 Regulations? Available at the link below:  <https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/719794/Disqualification_under_the_childcare_act_July2018.pdf> | YES/NO |
| Are you banned from working with children by the Disclosure and Barring Service (DBS)? | YES/NO |
| *Teaching staff only*  Are you prohibited from teaching by the Teaching Regulation Agency (TRA)? | YES/NO |
| **Section 2 – Specified and Statutory Offences** | |
| Have you ever been cautioned, reprimanded, given a warning, given a youth caution or been convicted of: | |
| Any offence against or involving a child (a child is any person under the age of 18)? | YES/NO |
| Any violent or sexual offences against an adult? | YES/NO |
| Any offence under the Sexual Offences Act? | YES/NO |
| Any other relevant offences as set out in the 2018 Regulations?  <https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/719794/Disqualification_under_the_childcare_act_July2018.pdf> | YES/NO |
| Any offence resulting in the death of or bodily injury of a child? | YES/NO |
| Have you ever been cautioned, reprimanded, given a warning for, or convicted of any similar offence in another country | YES/NO |

|  |  |
| --- | --- |
| **Section 3 – Provision of Information** | |
| If you have answered YES to any of the questions above, you should provide details  below. Give details of the order, caution, reprimand, warning, or conviction, including dates and relevant court(s)/body(ies). | |
| You must also provide a copy of the relevant order, caution, conviction etc. In relation to cautions/convictions a DBS certificate may be provided. | |
| **Section 4 – Declaration** | |
| In signing this form, I confirm that the information provided is true to the best of my knowledge and that: | |
| * I understand my responsibilities to safeguard children. | |
| * I understand that I must notify my Headteacher immediately of anything now, or in the future, which affects, or might affect, my suitability to work in the school, including any cautions, warnings, convictions, orders or other determinations made that would render me disqualified from working with children under the Childcare Act 2006, replacement or similar legislation. Failure to notify is considered a serious matter and is considered gross misconduct under the Disciplinary processes and could result in summary dismissal. | |
| **Signed:** | **Date:** |
| **Print Full Name:** | |