



St Ippolyts C.E. (Aided) Primary School

Cleaner Job Description

Location: St Ippolyts C.E. (Aided) Primary School

Pay grade: H1.1 £12.26 per hour

Hours: 12.5-15 hours per week (3.00-3.30pm – 6.00pm daily) term time only (38 weeks per year) plus 1 week holiday cleaning

Purpose of the role: To undertake cleaning duties to maintain a high standard of cleanliness within the school, as directed.

Responsibilities:

- Undertake cleaning of allocated areas in line with specified standards and as directed
- Operate / use domestic and industrial cleaning equipment and materials, following appropriate training
- Store allocated equipment and materials safely and securely
- Basic understanding of health and safety procedures - perform duties in line with health and safety regulations (COSHH) and take action where hazards are identified, report serious hazards to line manager immediately
- Collect and dispose of waste
- Refill and replace soap, towels and other materials
- Undertake specialised cleaning programmes during school closures or other designated periods.

The duties and responsibilities listed above describe the post as it is at present. The post holder is expected to accept any reasonable alterations that may from time to time be necessary.

This post is classed as having a high degree of contact with children or vulnerable adults and is exempt from the Rehabilitation of Offenders Act 1974. An enhanced disclosure will be sought through the DBS as part of Hertfordshire County Council's pre-employment checks. Please note that additional information referring to the Disclosure and barring Service is in the guidance notes to the application form.