



Job Title: Deputy Special Educational Needs Coordinator

Salary: H7

Aim and main purpose of the job

To support in managing aspects of the SEND Faculty including reviewing the impact of interventions, EHCP review processes and effectively implementing systems to ensure this is leading to measurable progress.

	Essential	Desirable
Knowledge and Understanding		
Experience of working with SEN, agencies and parents		✓
High expectations of student behaviour	✓	
Skills, Qualifications and training		
Well Qualified – Degree & PGCE		✓
Innovative with a willingness to develop own ideas	✓	
Excellent Communication & Organisational Skills	✓	
Good IT skills		✓
Good understanding of SEN practices and procedures		✓
Experience of effective intervention to secure achievement		✓
++Attributes		
Enthusiastic and dedicated	✓	
Good Time Management	✓	
Willingness to be involved in activities outside the curriculum and be part of a team	✓	
Willingness to contribute and be part of a team	✓	
Ambitious. Proactive in your approach to continuing professional development	✓	