



### PURPOSE OF ROLE

- The successful candidate will be expected to carry out the duties of a teacher set out by the Teachers Pay and Conditions Document and other relevant statutory provisions and to carry out further such associated duties as are reasonably assigned by the EYFS lead and Headteacher.

### PROFESSIONAL RESPONSIBILITIES

- Support children and parents when settling children into the class and school environment, according to each family's needs.
- To play an active role in the EYFS team
- To contribute fully to the EYFS team.
- To enable young children to make good progress in their learning by building upon the skills they have when they join the school in nursery or reception class.
- To assist all children in developing emotional security, self-belief, and mature social skills.
- To promote a love of learning and an excitement about attending school daily.
- To maintain the highest levels of conduct and professional behaviour.
- To take responsibility for safeguarding the welfare of children within the school.
- Build good relationships with parents and carers and work in partnership to ensure the best outcomes for children and families.
- Act within the statutory frameworks, which set out their professional duties and responsibilities and are in line with the tasks outlined in the current School Teachers Pay and Conditions Document and Teacher Standards.
- To implement and deliver an appropriately broad, balanced, relevant and differentiated curriculum for pupils, incorporating the areas of learning for the Early Years Foundation Stage in line with the school's policies.
- To facilitate, support and monitor the overall progress and development of EYFS pupils and designated groups of pupils.
- To foster a learning environment and educational experience that allows pupils to excel.
- To share in the development of the EYFS curriculum, teaching programmes, methods of teaching and assessment and their review.
- To support and contribute to the school's responsibility for safeguarding children.
- All class teachers are accountable for the progress of the children that they teach.
- Teachers' performance will be assessed against the teacher standards as part of the appraisal process relevant to their role in the school.

### RESPONSIBILITIES OF THE JOB

#### Planning learning

- Plan rich and stimulating learning activities that achieve good progression in pupils' understanding by:
  - Identifying clear learning objectives and learning content appropriate to the subject or topic and the children being taught
  - being aware of individual children's needs and interests and utilising these in planning learning within and outside the classroom
  - setting exciting and intriguing tasks for whole-class education, small-group learning and child-initiated learning
  - setting clear targets for pupils' learning that build on prior attainment
  - together with the SENco, identifying and meeting the needs of pupils who have special educational needs, are more able or are not yet fluent in English
  - ensuring that learning is appropriately differentiated so that the teaching is well pitched and all of the class are challenged at their current level of understanding
- Create a rich, stimulating learning environment that captures attention, creates excitement, and leads to independent exploration.
- Make effective use of assessment information on pupils' attainment and progress when teaching and



## EYFS Teacher - Job description

planning future learning.

- Seek and plan opportunities to develop pupils' spiritual, moral, social and cultural development.

### TEACHING AND CLASSROOM MANAGEMENT

- Ensure effective teaching of the whole class and of groups and individuals within the entire class setting so that learning objectives are met and pupils' learning time is used efficiently.
- Use a variety of teaching methods to capture children's interests.
- Set high expectations for children's behaviour by providing engaging teaching, productive relationships and empathy, and assisting our School Values and ethos.
- Establish a safe, clean and secure learning environment which promotes pupils' confidence.
- Be familiar with the Code of Practice on identifying and assessing special educational needs and, with advice from the SENCo, carry out the Assess, Do, Review process.
- Demonstrate an understanding of and take responsibility for promoting high literacy standards, including using spoken English correctly.
- Give pupils regular feedback, both orally and through accurate marking, and encourage pupils to respond to the input.
- Evaluate your teaching critically and use this to improve your effectiveness.

### MONITORING, ASSESSMENT, RECORDING, REPORTING AND ACCOUNTABILITY

- Maintain good organisation and informative observations in children's Learning Journals so that they record pupils' progress and the next steps in their learning.
- Be familiar with the statutory assessment and reporting requirements and report information to parents meaningfully.
- Understand the expected demands of pupils about the Early Learning Goals.

### TEAM WORKING AND COLLABORATION AND PROFESSIONAL DEVELOPMENT

- Participate in any relevant meetings/professional development opportunities at the school that relate to the school's learners, curriculum, or organisation, including pastoral arrangements and assemblies.
- Proactively participate in the performance management and appraisal process.
- Work as a team member and identify opportunities for working with colleagues and sharing the development of effective practice with them.
- Contribute to the selection and professional development of other teachers and support staff, including the induction and assessment of new teachers, teachers serving induction periods and, where appropriate, threshold assessments.
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- Foster close relationships with parents/carers and the wider community. Assist them in supporting their child's learning at home. Present a positive image of the school to all other stakeholders.
- Make a positive contribution to the broader ethos and life of the school, such as by running clubs and preparing items for concerts.

### OTHER

- To have professional regard for the ethos, policies, and practices of Maple Grove Primary School and maintain high standards in your attendance, punctuality, and professional conduct.
- Perform any reasonable duties as requested by the EYFS leader and Headteacher.

Signature of post holder..... Date .....

Signature of Headteacher..... Date .....