



St Mary's CofE Primary School, Welham Green

FULL TIME TEACHING ASSISTANT – H4

Required from January 2025

Person Specification

	Essential	Desirable	A/I/T
Qualifications			
Level 3 NVQ or similar	✓		A
GCSE Maths and English (grade A-C) or equivalent	✓		A
Experience			
Proven skills and abilities of being able to work as part of a team	✓		A/I
Proven experience of working on your own initiative	✓		A/I
Proven experience of achieving goals	✓		I
Experience of working with children in different settings	✓		A/I
Professional Knowledge and Understanding			
Have a clear understanding of how to provide effective support to pupils in a range of contexts		✓	I
Understand how to maintain a safe environment for all children	✓		I
Have a sound understanding of strategies to promote good behaviour		✓	
Professional Skills and Abilities			
Ability to communicate effectively both verbally and in writing	✓		A/I/T
Able to give clear direction and instructions to pupils	✓		A/T
Good interpersonal skills	✓		I
Ability to work cooperatively and flexibly within a team	✓		A
Ability to support individual pupils to ensure they make progress		✓	A/I/T
Ability to contribute to the preparation and implementation of individual support plans		✓	I
An understanding of the importance of confidentiality	✓		I
Ability to act and work on own initiative	✓		A/I

Personal Qualities			
Must be able to promote collaboration and work effectively as a team member	✓		A/I
Must have good communication skills both orally and in writing	✓		A/I/T
Must be able to manage own workload effectively	✓		A/I
Willingness to share expertise, skills and knowledge and ability to encourage others to follow suit	✓		A
To practise equal opportunities in all aspects of the role and around the workplace in line with policy	✓		A
To maintain a personal commitment to professional development linked to the competencies necessary to deliver the requirements of this post	✓		A/I
Commitment to the promotion of Health and Safety at work	✓		A/I
Current first aid qualification		✓	A

Key:

A – Application

I – Interview

T – Tasks