

LEARNING MENTOR

> Person specification

| CRITERIA | QUALITIES |
|------------------------------------|---|
| Qualifications and training | <ul style="list-style-type: none"> • GCSE or equivalent level, including at least a grade C in English and maths |
| Experience | <ul style="list-style-type: none"> • Experience of working with children of a relevant age, dealing with mental health and wellbeing challenges • Experience of working with outside agencies and participating in meetings • Experience of assessing the needs of others • Experience of delivering training courses and briefing sessions on mental health and wellbeing • Experience of delivering programmes for pupils with mental health and wellbeing challenges, including 1-to-1, small group and whole-class activities • Experience of coaching and advising others on suitable interventions • Experience of working closely with families/carers |
| Skills and knowledge | <ul style="list-style-type: none"> • Strong listening skills and proven ability to deal with sensitive situations with integrity • Proven ability to communicate effectively with adults and children, including through written and verbal communication • Proven ability to create good relationships with pupils, staff and parents • A well-developed understanding of strategies to manage and support young people and adults with mental health and wellbeing challenges in a school environment • Proven ability to tailor interventions to individuals' needs • Knowledge and understanding of the triggers that can lead to poor mental health and wellbeing • Ability to review policies and procedures • Excellent understanding of safeguarding policies and procedures and their role in child protection • Proven ability to be flexible to changing workload demands and new challenges • Ability to use IT systems and to conduct analysis and produce reports |
| Personal qualities | <ul style="list-style-type: none"> • Willingness to provide the best possible opportunities for all pupils • Well-developed sense of empathy • Organised, proactive and self-motivated • Good time management skills • Commitment to upholding and promoting the ethos and values of the school • Ability to work under pressure and prioritise effectively • Commitment to maintaining confidentiality at all times • Committed to safeguarding, equality, diversity and inclusion |

Notes:

This job description may be amended at any time in consultation with the postholder.

Last review date:

Next review date:

Headteacher/line manager's signature:

Date:

Postholder's signature:

Date:
