



# Teacher of English (Maternity Cover)

Part-time (0.8) Start date: From November 2024 MPS/UPS

We are looking to appoint an energetic and inspiring Teacher of English to cover maternity leave

Presdales School is a single sex comprehensive school in Ware for girls aged 11-18, with boys welcomed into the Sixth Form. We are a school which values all students, irrespective of their age and ability and helps them to exceed expectations through high quality teaching and learning and the opportunity to take part in a wide variety of activities which will enrich their educational and personal development beyond the classroom.

We provide a caring environment where all students are supported, as well as challenged, to ensure that there is no limit to their potential. We prepare our students for a world that is constantly changing by encouraging them to be independent learners who are determined, confident and who never give up.

Alongside academic excellence there is a strong focus on enjoyment, excellent behaviour and respect for all.

The English Department aims to develop high standards of language and literacy by equipping pupils with a strong command of the spoken and written word. Central to this is fostering a love of literature through widespread reading for empowerment. We offer a range of extra-curricular clubs and activities. Theatre companies regularly visit the school, offering performances such as Romeo and Juliet, Macbeth and An Inspector Calls. We strive to support students to develop their leadership skills, enjoy being part of a team, and to adopt a 'can-do' attitude.

*The school is committed to safeguarding and promoting the welfare of young people and expects staff to share this commitment. All posts are subject to a safer recruitment process which includes enhanced criminal records and barring checks, scrutiny of employment history, referencing and other vetting checks, including online searches.*

Closing date for applications:

9.00am, Monday 21<sup>st</sup> October 2024

We expect to interview:

TBA

Please submit:

- A letter of application, no more than two sides of A4, outlining how you meet the person specification
- A completed application form (available on the school website)

*Presdales School is committed to ensuring inclusion, diversity and equality of opportunity. We welcome applications from all suitable candidates and encourage those from underrepresented groups, and/ or with protected characteristics, to apply.*

You can post your application to the school, or send by email to:

[recruitment@presdales.herts.sch.uk](mailto:recruitment@presdales.herts.sch.uk)

Please note that CVs will not be accepted. Prospective applicants are welcome to visit the school prior to the application process. Please contact the Head's PA at the above email address if you wish to arrange a visit.





# Person Specification

## Teacher of English

We are looking for a candidate who is able to demonstrate the following essential or *desirable* requirements.

### Qualifications

A good honours degree

Qualified teacher (QTS)/PGCE

A commitment to on-going professional development with evidence of further study or professional training

### Knowledge and Experience

Enthusiasm and passion for teaching

Excellent classroom practitioner

Knowledge of current educational developments in subject and implications

Good understanding of how students learn and how to engage all levels of learner

Good understanding of how to use assessment to raise standards of achievement

Good subject knowledge

### Skills and Abilities

Able to communicate well, both in writing and orally

Excellent organisational skills

Good ICT skills and be able to use them in own teaching

Able to manage time effectively and work to deadlines

Ability to develop good personal relationships with students, staff and parents

### Personal Qualities

Committed to safeguarding and promoting the welfare of young people

Excellent record of attendance and punctuality

Ability to work well within a team

Enthusiastic

Ability to work under pressure and meet deadlines

The ability to motivate others

Positive attitude

Self-motivated and hardworking

Creative



# Job Description

## Teacher of English

### Vision and Purpose

- To teach across the age and ability range, as and when experience allows, and to provide a learning environment that enables all students to make progress regardless of their starting points
- To share the responsibility of all staff to ensure that our students are challenged, encouraged, nurtured and developed as all-round young people

### Main Responsibilities

- Teach across the full range of age and abilities, as and when experience allows
- Committed to safeguarding and promoting the welfare of young people
- Monitor and evaluate the progress of students in your classes in line with school policies, and lead on actions within your classes to address underachievement
- Plan and deliver lessons that are in line with the department's curriculum
- To maintain good order and discipline in line with the school's behaviour policy
- Actively engage in the performance management process
- Communicate effectively both orally and in writing with students, staff, parents and trustees
- Have a commitment to your own continued professional development
- Keep up to date with your subject knowledge
- Attend all relevant meetings as required in order to fulfil your role and responsibilities
- Lead and participate in extracurricular activities
- Be a form tutor as required
- Take responsibility to complete all safety checks, e.g. online training, when directed
- Ensure that all students have equality of opportunity
- Promote the school's ethos and culture within the department and wider community
- To comply with the school's Health and Safety policy

*Whilst this job description is current, and every effort has been made to explain the main duties and responsibilities of the post, each individual task may not have been identified. Employees will be expected to comply, following consultation, with any reasonable request from the Headteacher to carry out tasks and duties that are of a similar level, but not specified in the job description.*

**[recruitment@presdales.herts.sch.uk](mailto:recruitment@presdales.herts.sch.uk)**