



JOB DESCRIPTION – CLASS TEACHER

Job Description for Class Teachers

PURPOSE OF JOB:

To deliver high quality teaching and learning to pupils who are assigned to the post holder in accordance with the aims of the school as defined in school policy documentation.

RESPONSIBILITIES:

As defined in current School Teachers' Pay and Conditions Document and with particular regard to the Department of Education's Teachers' Standards. The duties listed below are not, therefore, an exhaustive list of what is required.

LINE MANAGEMENT:

Class teachers work under the advice and direction of the Key Stage Leader.

LIAISON:

Support and Guidance for Class Teachers is provided by:

Other Class teachers Key Stage Leaders
Deputy Head Teacher Head Teacher

The Class teacher is responsible for oversight and guidance of the following:

The learning, behaviour and safety of the children in class and around the school
Supporting teaching staff, Classroom Support staff, Voluntary Helpers, Trainee Teachers and Students
Keeping parents informed
Liaison with External agencies or other persons with a legitimate interest in the work of the school

Planning and Assessment

Teachers are required to plan and deliver a curriculum which reflects the needs and abilities of children in their class group.

The basis of the planning should be:

The school's curriculum policy statements National Curriculum requirements:

Teachers are expected to maintain records of achievement in the format currently used for internal and transfer purposes by the school and which meet requirements of the National Curriculum.

Assessment activity needs to be a regular part of the work planned.

Teachers, except those who are newly qualified, are expected to provide leadership across the school in a designated subject or curriculum area, this to include:

- monitoring quality and standards
- contributing to school planning and self-evaluation
- providing professional support to other teachers and support staff

- advising the Head Teacher on appropriate resources and materials
- leading appropriate professional development.

Classroom Management

In order to sustain high expectations, teachers are responsible for the oversight of the children's care and maintenance of school resources.

Teachers are role models for the children throughout the school, which requires whole-staff commitment to our policies. Behaviour that is incompatible with the aims of the school should never be tolerated; our aim is to provide a positive learning environment.

Parents must be kept informed about their child's performance in terms of the education we offer.

General Responsibilities

Class Teachers are required to undertake administrative and organisational aspects of their work in accordance with the guidance of the workforce reforms.

Class Teachers are expected to support school development work in co-operation with other members of the Staff by means of meetings, reports and other methods

Teachers on the Upper Pay Scale

Teachers in the Upper Pay Scale can be expected to make a particular contribution to building team commitment in line with the statutory requirement to meet threshold standards.

In particular, teachers at UP3 will:

- provide a role model for professional practice in the school
- lead in a key subject area or one deemed the focus of the school improvement plan
- make a distinctive contribution compared with other teachers
- engage and motivate pupils
- contribute effectively to the wider team

Safeguarding and welfare of children:

Parkside School is an equal opportunities employer and is committed to safeguarding and promoting the welfare of children and expects all staff and volunteers to share this commitment. This role involves working closely with children on a daily basis and an enhanced DBS check will be required.

Review of duties

The specific duties attached to any individual teacher are subject to annual review and may, after discussion with the teacher, be changed.

THIS DOCUMENT SHOULD BE READ IN CONJUNCTION WITH THE REQUIREMENTS OF SCHOOL TEACHERS' PAY AND CONDITIONS UPDATED ANNUALLY BY THE DFE. A COPY OF THIS MAY BE FOUND ON THE INTERNET.

