

Person Specification

Higher Level Teaching Assistant (HLTA) for SEMH / literacy / SALT Robert Barclay Academy

Education/Qualifications

- GCSE Grade C+ in both English and maths is desirable

Knowledge

- The theory and practice of providing effectively for the individual needs of all children (e.g. classroom organisation and learning strategies)
- An understanding of working with learning plans, setting targets, and following assess, plan, do review (APDR) cycles
- The monitoring, assessment recording and reporting of pupils' progress
- The statutory requirements of legislation concerning Equal Opportunities, Health & Safety, SEN and Child Protection.

Experience

- Experience as a Teaching Assistant in a secondary setting
- Experience of planning and leading teaching and learning activities (under supervision)
- Previous experience as a Higher-Level Teaching Assistant is desirable

Skills and Abilities

- Good literacy and numeracy skills
- Good organisational skills
- Ability to build effective working relationships with pupils and adults
- Skills and expertise in understanding the needs of all pupils
- Knowledge of how to help adapt and deliver support to meet individual needs
- Subject and curriculum knowledge relevant to the role, and ability to apply this effectively in supporting teachers and pupils
- Effective communication (both orally and in writing) to a variety of audiences
- The ability to remain calm and professional in stressful situations
- Good knowledge of guidance and requirements around safeguarding children
- Good ICT skills, particularly using ICT to support learning
- Ability to promote the school's aims positively
- Ability to develop good personal relationships within the team
- Ability to work with outside agencies and professionals to ensure students have appropriate learning targets and make progress toward them.