



## Person Specification – Cleaner Level HB

<b>Essential</b>	<b>Desirable</b>
<p><b>Experience</b></p> <ul style="list-style-type: none"> <li>• Experience undertaking a range of cleaning duties</li> </ul>	<ul style="list-style-type: none"> <li>• Experience of cleaning in a school environment</li> </ul>
<p><b>Job Related Knowledge, Aptitude and Skills</b></p> <ul style="list-style-type: none"> <li>• Effective communication skills colleagues</li> <li>• Some knowledge of Health &amp; Safety Regulations as they relate to the operation of cleaning equipment and the dilution of cleaning materials.</li> <li>• A professional and hardworking attitude with honesty and integrity</li> <li>• Some knowledge of cleaning products and machines</li> </ul>	<ul style="list-style-type: none"> <li>• Knowledge of all health and safety regulations in a school</li> </ul>
<p><b>Personal Qualities and Skills</b></p> <ul style="list-style-type: none"> <li>• Willingness to participate in training and development opportunities</li> <li>• Ability to work effectively and supportively as a member of the school team</li> <li>• Ability to work in an organised and methodical manner</li> <li>• Ability to act on own initiative, dealing with any unexpected problems that arise</li> <li>• Willingness to show enthusiasm, flexibility and empathy.</li> <li>• Able to work as part of a team and independently, as required, recognising and accepting line management.</li> <li>• Able to ask for support if needed, and offer support to colleagues as required</li> <li>• Good knowledge of basic ICT</li> <li>• Good time-keeping and time-management</li> <li>• Able to demonstrate a commitment to equal opportunities</li> </ul>	
<p><b>Professional standards</b></p> <ul style="list-style-type: none"> <li>• Willingness to clean any area of the school as requested by your line manager or senior member of staff</li> <li>• Willingness to take personal responsibility for standard of work carried out.</li> <li>• Willingness to participate in further training and development opportunities offered by the school and county, to further knowledge</li> <li>• Willingness to maintain confidentiality on all school matters</li> </ul>	

The job requires employees to be physically agile, in order to clean all areas of the school effectively.