## Person Specification – Support staff Level 2

	Essential	Desirable
Qu	alifications	<ul> <li>Further training relating to supporting pupils with additional needs, medical needs, and/or learning difficulties</li> <li>NVQ2 in Childcare or equivalent qualification</li> <li>GCSE grade C or above (or equivalent) in English and maths.</li> </ul>
• •	Ability to establish positive relationships with children.  Experience and/ or knowledge of keeping up to date and informative records, and planning targets	<ul> <li>Experience of working with children with medical needs and/ or learning needs</li> <li>Experience of working in a school or other educational setting</li> </ul>
Jo	b Related Knowledge, Aptitude and Skills	setting
• • • • • • • • • • •	Effective communication skills with children, parents, colleagues and other professionals  A professional attitude and respect for confidentiality towards staff, pupils and families  Knowledge and understanding of how children develop and learn.  Able to establish positive relationships with children and act as a role model.  Able to motivate and engage children and manage behaviour effectively.  Knowledge and understanding of how to support children in the learning environment.  Knowledge and understanding of a range of special needs.  Knowledge of how to manage challenging behaviour  Knowledge and understanding of the issues affecting children with EAL.  Knowledge of requirements to safeguard children  Understanding of the need to maintain confidentiality on all school matters.  Ability to maintain children's records.  Able to work within and apply all school policies e.g. Equal Opportunities, Behaviour Management, Health and Safety etc.  Undertake structured and agreed learning activities/teaching programmes, adjusting activities according to pupil responses.  Undertake programmes linked to local and national learning strategies, recording	Knowledge of the requirements of the National Curriculum and/or Early Years Foundation Stage curriculum
•	achievement and progress and feeding back to the class teacher	
Pe	rsonal Qualities and Skills	
•	Willingness to participate in training and development opportunities  Confidence to take responsibility for the learning of groups of children both in and out of the classroom.	
•	Willingness to show enthusiasm, flexibility and empathy.	
•	Able to work as part of a team and independently, as required, recognising and accepting line management.	
•	Able to use initiative.	
•	Able to ask for support if needed, and offer support to colleagues as required	
•	Good knowledge of basic ICT	
•	Good literacy and numeracy skills	
•	Good time-keeping and time-management	
•	Able to demonstrate a commitment to equal opportunities	

The job requires employees to be physically agile, in order to participate in PE, physical games and sitting on the floor.