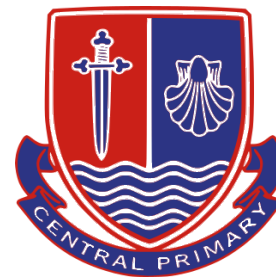


Central Primary School

Job Description

1:1 Learning Support Assistant (LSA)



Salary scale: H3/H4

Full time/Part time

Fixed term/permanent

Responsible to: SENCO/ASHT Inclusion

Purpose of the job

To work with teachers to support teaching and learning by working with individuals or small groups of pupils under the direction of teaching staff and may be responsible for some learning activities within the overall teaching plan.

To contribute to the promotion and development of an integrated education that offers high quality experiences for children.

Main duties

- Implement planned learning activities/teaching programmes as agreed with the teacher, adjusting activities according to pupils' individual targets
- Liaise with parents, carers and professional staff (such as speech and language therapist, advisory teachers) in order to promote the learning objectives of the pupil.
- Support the teacher in monitoring, assessing and recording pupil progress/activities
- Provide feedback to pupils in relation to attainment and progress under the guidance of the teacher
- Support learning by arranging/providing resources for lessons/activities under the direction of the teacher
- Support pupils in social and emotional well-being, reporting problems to the teacher as appropriate
- Share information about pupils with other staff, parents / carers, internal and external agencies, as appropriate
- Understand and support independent learning and inclusion of all pupils as required
- Attend to pupils' personal needs, including social, health, hygiene, first-aid and welfare matters.
- Assist with the planning and delivery of learning plans (or other pupil-specific plans) including Education and Health Care Plans.
- Monitor and evaluate pupils' progress and maintain pupil records.
- Use specialist knowledge or experience to support pupils' learning.
- Use initiative to develop and implement actions that will promote the integration of the pupil with his/her peers.
- Keep records of pupil's learning (e.g. journals, workbooks and annotated photographs)
- Assist with the planning and delivery of individual education plans (or other pupil-specific plans).

1:1 LSAs may also undertake some or all of the following:

- Work with individual pupils with special educational needs
- Work with pupils for whom English is not their first language

- Select, prepare and clear away classroom materials and learning areas ensuring they are available for use, including developing and presenting displays
- Support pupils in developing and implementing their own personal and social development
- Assist pupils with eating, dressing and hygiene, as required, whilst encouraging independence
- The job may require lifting children whose mobility is restricted. Appropriate training will be provided, if necessary.

Safeguarding and equality

- Comply with and assist with the development of policies and procedures relating to child protection, health, safety and security, confidentiality and data protection, reporting all concerns to an appropriate person.
- Be aware of and support difference and ensure equal opportunities for all.

Review of duties

The specific duties attached to any individual are subject to annual review and may, after discussion with the Headteacher, be changed.