



Heath Mount School Careers



Job Title

Minibus Driver

Start Date

1st September 2024

Our school

Thank you for your interest in working at Heath Mount. Set in 40 acres of glorious Hertfordshire countryside, Heath Mount is a leading day and boarding Preparatory School for 500 boys and girls aged 3 to 13. Described by *The Good Schools Guide* as a place ‘buzzing with innovation and scoring notable national achievements in more than one area,’ the school delivers an academically rigorous education alongside an exciting extra-curricular programme. Our pupils achieve outstanding results within a nurturing and supportive framework that puts happiness and mental wellbeing at the heart of all we do. We provide a dynamic, supportive and friendly working environment underpinned by the School’s family-feel ethos and values.



Overview

We require a minibus driver to collect Heath Mount pupils from Haileybury School* every morning and deliver them to Heath Mount. This will take approximately 90 minutes including time to undertake minibus checks.

Person Specification

- ⇒ Excellent interpersonal skills
- ⇒ Excellent communication skills
- ⇒ Ability to maintain confidentiality
- ⇒ Hold a current, clean and valid driving licence D1 unrestricted or a PCV licence (preferred) or D1 restricted (car licence obtained prior to 01/01/1997) - Age 25+ (for insurance purposes).
- ⇒ Geographical knowledge of the local area. Competent to undertake vehicle checks and carry out basic maintenance.
- ⇒ A Herts Certificate of Competence for minibus driving will need to be taken before pupils can be carried. The school will arrange this in liaison with the successful candidate.

* this is the current pick up point , this subject to change or additional pick up points may be added.

What We Offer

- Free parking
- Use of school swimming pool and gym



Hours of Work

This is a term time only role (35 weeks) with 4 weeks paid holiday. The role is required from 7.15 - 8.45am four days per week, and from 7.15—9.45 on one day a week to undertake checks and internal cleaning (8.5hrs a week). There are significant opportunities for additional hours on sports matches / school visits.

Salary: £13.00 per hour.

How To Apply /Interviews

Further details and an Application Form can be downloaded from www.heathmount.org, or call 01920 830230

We reserve the right to interview before the closing date, so candidates are advised to apply as soon as possible.

Please email your completed application form to: HR@heathmount.org



About Heath Mount

Heath Mount is one of the oldest Prep Schools in the country, originally founded in 1796 in Hampstead, North London and situated since 1934 in the Grade I listed mansion of the Woodhall Estate. While proud of its heritage and sense of tradition, pupils benefit from forward-thinking teaching methods combined with up to date technologies and unrivalled facilities. Our state-of-the-art 200 seat Performing Arts Centre hosts our drama productions, concerts and guest speakers. The sports hall is fully equipped for gymnastics and indoor games and includes a professional-standard dance studio while the grounds include rugby, football, cricket pitches, netball courts and AstroTurf as well as a swimming pool. The exquisite Grade I mansion is where our Prep school students are based from Year 5 to Year 8. It is also home to the main library, dining rooms, art, pottery, DT and food tech departments, ICT suites and science labs. An adjoining music block provides rooms for individual music lessons. Our Pre-Prep occupies a dedicated modern building with its own library, computing suite, music room and hall in addition to a fantastic adventure playground. Lower School pupils, meanwhile, enjoy their own modern purpose-built block. Children may flexi-board from Year 3 upwards with boys boarding in the main mansion house and the girls boarding in the cosy surrounds of River House in the grounds of the estate.



Award-winning Early Years Provision: In 2021 our EYFS team were awarded the Herts For Learning Early Years Gold Quality Standard in recognition of our outstanding provision. "The school have worked on fostering a love of learning within a happy community, with an emphasis on positive relationships and cooperation, in order to help the children flourish, feel valued and enjoy every day in school."

Values and Pastoral Care: During their time here, children develop a strong moral compass. We expect all our pupils to demonstrate our key values of acceptance, respect, integrity, industry and achievement. Each child's happiness is at the heart of a Heath Mount education. We are committed to enhancing our pupils' emotional, physical and mental well-being, ensuring different needs are supported. The school has a Head of Wellbeing, a full-time school counsellor and a medical team.

A Natural Environment: Children flourish in the beautiful woodland setting where break times are spent happily playing in the woods, making dens or exploring nature. Our Forest School is an integral part of our holistic approach to education and emotional wellbeing in the Early Years Curriculum.

Safeguarding & Pupil Welfare

Our School and all its personnel are committed to safeguarding and promoting the welfare of the children. The post holder's responsibility for promoting and safeguarding the welfare of the children and young persons for whom he/she is responsible or with whom he/she comes into contact will be to adhere to and ensure compliance with the School's safeguarding policy at all times. If, in the course of carrying out the duties of the post, the post holder becomes aware of any actual or potential risks to the safety or welfare of children in the school, he/she must report any concerns to the School's DSL or to the Headmaster.