



Learning, growing, achieving, TOGETHER

The Mead, Carpenders Park,
Watford, Herts. WD19 5BT

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Email: admin@stmeryl.herts.sch.uk

Head Teacher: Mr C Davies head@stmeryl.herts.sch.uk

St Meryl School Job Description: Nursery Teacher

REPORTS TO: Head Teacher

SALARY RANGE: MPS

Purpose of role:

- To actively model and promote the values and ethos of the Nursery School.
- Modelling high quality practice.
- Class teaching, including planning and preparation for all children attending nursery.
- Ensuring that the activities, assessment and recording are carried out in accordance with school policies.
- Monitoring and analysing the progress and development of all children.

Main duties:

All teachers work within the statutory conditions of employment set out in the current School Teachers' Pay and Conditions Document. The duties listed below are not, therefore an exhaustive list of what is required.

- be responsible for the quality of teaching and learning of all pupils who are assigned to the post holder.
- Participating in INSET, staff meetings, curriculum development and management meetings.
- Taking a leading role in planning the curriculum and supporting curriculum development, ensuring that the views of all staff views are acknowledged and respected.
 - Assisting in the moderation of assessments across the school and beyond.
- Developing and implementing the curriculum.
 - Taking responsibility for children with SEND in the nursery including identifying and implementing the most effective teaching approaches.
 - Managing the setting up, implementing and reviewing of ILPs for the children with SEND in consultation with relevant team members, parents and relevant professionals within and beyond the school.
- Working collaboratively with parents.





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Developing the Vision

- Assisting in the development and implementation of whole school vision and policies.
- Assisting in school self-evaluation and school improvement planning.

Building Partnerships

- Working in partnership with parents to provide support, share knowledge and advice
- Liaising with advisors and other professionals as appropriate
- Promoting good relationships within the community and with local feeder schools and early years' settings

Accountable For

- The education and welfare of children in accordance with national conditions of service
- The quality of learning, progress and attainment of all children in the nursery

All these areas of responsibility are to be carried out in accordance with the curriculum and policies of the school as devised by the Head Teacher and Governors, working in liaison with the school staff within the framework set by Hertfordshire County Council and national policies. You are required to carry out the duties of a school teacher as set out in the current School Teachers Pay and Conditions Document. The duties outlined in this job description are in addition to those duties. It may be modified by the Head Teacher, with your agreement, to reflect or anticipate changes in the job, commensurate with the salary and job title.

This post is classed as having a high degree of contact with children or vulnerable adults and is exempt from the Rehabilitation of Offenders Act 1974. An enhanced disclosure will be sought through the DBS as part of Hertfordshire County Council's pre-employment checks. Please note that additional information referring to the Disclosure and Barring Service is in the guidance notes to the application form. If you are invited to an interview you will receive more information.

This role will be reviewed annually as part of the appraisal process.

The duties and responsibilities listed above describe the post as it is at present. The post holder is expected to accept any reasonable alterations that may from time to time be necessary.

