



Cheddington Combined School

Job Description: Deputy Head Teacher

Key responsibilities:

In addition to the professional duties as given in the current School Teachers' Pay and Conditions document, the Deputy Headteacher will have the following specific roles and responsibilities:

- To lead on teaching and learning throughout the school including the curriculum
- To lead a system and culture of continual improvement and high standards in teaching through coaching, team-teaching, and demonstrating excellence
- To lead on all matters pertaining to statutory assessment and testing
- To lead on internal assessment and tracking systems
- To lead on pupil premium and to monitor, evaluate and review the impact of spending including the annual published report
- To take a major role in monitoring and evaluating school provision related to raising standards and achievement
- To take a leading role in the pastoral care of all children in the school including behaviour management, child protection and safeguarding
- To undertake training to become one of the school's DSLs
- To support the Headteacher in the day-to-day management of the school by taking specific responsibility for daily absence of staff and cover including PPA time.
- To take a leading role in ensuring the school's website is up to date
- To provide support as an ECT mentor when necessary
- To lead PE across the school, including monitoring, evaluating and reviewing the impact of spending of sports premium funding, including the annual published report

Enjoying our learning, sharing success

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