**JOB DESCRIPTION**

**Post Title:** Subject Teacher

**Reporting to:** Creative Arts Faculty Leader

**Date:** September 2024

**Responsibility:** Raising the achievement of pupils within the subject.

**Purpose**

* To teach the subject to KS2 and KS3.
* To work with the faculty leader to develop the subject at Ralph Sadleir.
* To ensure delivery of an appropriately broad, balanced, relevant and differentiated curriculum for pupils studying the subject.
* To monitor and support the overall progress and development of pupils as a subject teacher.

**Main duties**

All teachers work within the statutory conditions of employment set out in the current School Teachers’

Pay and Conditions Document. The duties listed below are not, therefore, an exhaustive list of what is required.

* To deliver engaging and motivating lessons to pupils across both key stages.
* To set high standards and expectations for pupils.
* To create resources and schemes of work.
* To work with other staff in adapting existing resources and schemes of work.
* To identify and differentiate for groups of learners within your teaching groups.
* To use ICT and other learning technology in the planning and delivery of lessons.
* To monitor the progression of all pupils within your teaching groups.
* To identify and track pupils’ progress through assessment and reporting.
* To regularly feedback to pupils in line with the school feedback policy.
* To identify pupils at risk of underachievement in liaison with the faculty leader, pupil progress coordinator, SENDCo and senior leadership team to ensure that appropriate interventions are in place.
* To attend and contribute to staff briefings, staff meetings and faculty meetings.
* Be willing to attend relevant courses/conferences that will stimulate and enhance the role of
* teacher of the subject and wider role within the school community.
* Supervise the work of any support staff who are assigned to work with the post holder’s pupils.

The post holder may be reasonably required to perform duties other than those given in the job description for the post. The duties and responsibilities attached to the post may vary from time to time without changing the character of the duties or the level of responsibility involved.

**Performance Management**

All staff participate in the school’s performance management process.

**Review of duties**

The specific duties attached to any individual teacher are subject to annual review and may, after discussion with the Headteacher, be changed.

**Job Context**

The school welcomes teachers of high professional standard and shares the responsibility with each teacher for continual review and the development of expertise.

All teachers make a valuable contribution to the school’s development and, therefore, to the progress of all pupils.

Teachers on the upper pay range can be expected to make a particular contribution across the school.

Teachers on Upper Pay Scale will:

* Provide a role model for professional practice in the school.
* Make a distinctive contribution compared with other teachers.
* Contribute effectively to the wider team.

**First Aid**

The post holder may be required to undertake basic first aid training as directed by the Headteacher.

**Safeguarding Children and Young People**

Ralph Sadleir School is committed to safeguarding the welfare of all its pupils and staff. It is the responsibility of all members of staff to follow the school’s safeguarding procedures.

**School Policies**

The post holder will be aware of and comply with all school policies and procedures. The employee has the responsibility to read and understand all school policies.

**Conditions of Employment**

The responsibilities outlined in this document are subject to the:

* Current School Teachers’ Pay and Conditions Document.
* Supplemented by local conditions as agreed by the Board of Directors.
* Annual performance management.

This job description:

* Allocates duties and responsibilities but does not direct the particular amount of time to be spent on carrying them out and no part of it may be so constructed.
* Is not necessarily a comprehensive definition of the post. It will be reviewed at least once a year, as part of the performance management process, and it may be subject to modification at any time after consultation with the post holder.

The post holder:

* Should remain flexible, as directed time and days may change each academic year in line with the school teaching timetable and school events.
* May be required to perform any other tasks deemed reasonable by the Headteacher.
* Is required to support and encourage the school’s ethos and its objectives, policies and procedures as agreed by the Board of Directors and they shall be subject to all relevant statutory and institutional requirements.

**Equal Opportunity**

The post holder will be expected to carry out all duties in the context of and in compliance with the school’s Equal Opportunities Policy.