



Bishop's Hatfield Girls' School

Headteacher: Mr A Wood BA (Oxon), PGCE, MBA, NPQH
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BHGS is a company limited by guarantee Company number: 07831507 Charity number: EW01517



Job title:	Pupil Support Centre Lead
Salary:	Salary Scale H5-6 £22,074 - £26,058 (including fringe) assuming 37 hours pw
Hours:	37 hours per week. Term-time + INSET days (part-time/job share negotiable)
Responsible to:	Assistant Headteacher
Contract:	Permanent (subject to successful probation period)

Are you passionate about empowering young people to overcome challenges and reach their full potential? We are looking for a committed and dedicated Pupil Support Centre Lead to make a difference in the lives of students who need extra support accessing education.

Our Pupil Support Centre is a nurturing environment for pupils to use for their learning if they are unable to access the classroom. It is a transitional learning space available for pupils to use until they feel able to return to their lessons. It is also used as a space for supporting pupils with additional learning needs. In this role, you'll work with individuals and small groups in our calm and welcoming Pupil Support Centre. You will help to nurture and guide vulnerable pupils, helping them achieve their academic and personal goals in a supportive environment. You will oversee and coordinate the PSC, ensuring it functions as an effective inclusion tool within our school. Key responsibilities include developing and implementing individualised learning plans for reintegration into mainstream classes, collaborating closely with teaching and support staff, and contributing to a friendly and committed team. We seek an enthusiastic and imaginative individual who is dedicated to helping all our pupils thrive.

You will join a friendly team of teaching and non-teaching staff, who work together to help our pupils to learn and enjoy school. If you have the motivation and skills to make a real impact, we want to hear from you! Apply now to join our community and help shape the future of our pupils.

Visitors tell us that our school is a friendly, lively and stimulating community where we emphasise the importance of the individual's contribution and take pleasure in sharing and celebrating achievement. They commend the good behaviour of the pupils and their thirst for knowledge. Bishop's is a diverse community that offers mutual support and encouragement and expects everyone within it to respect others' heritage, cultures, religion and beliefs. We hope that the values, self-discipline and sense of personal worth that pupils gain here will be a support throughout their lives as British and Global Citizens. We welcome applications from candidates from racially minoritised backgrounds and from other groups that are underrepresented in the UK education system.

"Pupils flourish and support each other to succeed"



This is an exciting opportunity to join the school at a time of growth and development. Bishop's Hatfield Girls' School is heavily over-subscribed and has around 950 pupils on roll including the Sixth Form. We are fully committed to our values of teamwork, respect, honesty, trust, kindness and ambition. The school completed its most recent Ofsted inspection in December 2022 and was judged to continue to be Outstanding. However, we are not driven by Ofsted and our priorities lie in supporting our pupils to develop their knowledge, skills and character through the 'Bishop's 360' model. The school has benefited from a total rebuild on the same site and enjoys excellent state of the art facilities. BHGS holds International School Status, the Music Mark and is a Fairtrade School. Hatfield is within easy reach of London and other areas and the London Fringe Allowance is payable.

The school's Admissions' Code gives priority places to children of staff and we give high priority to staff development. Staff are able to apply for our Professional Development Award which provides bursary payments to help finance CPD that goes beyond the school's usual training programme.

We take safeguarding of our students extremely seriously and an enhanced disclosure will be sought through the Disclosure and Barring Service as part of the school's pre-employment checks.

We strongly encourage interested candidates to come and see the PSC in action and to tour our school. If you would like to visit us, prior to making an application, and see for yourself how our pupils learn in a vibrant, supportive environment please contact Sally Fullerton at fullerton@bishophatfield.herts.sch.uk.

Please see the job description on our website for more detail.

Closing date for applications: Monday 8th July

Start date: October 2024 (earlier start negotiable)

Interview and assessment date: To be confirmed (please note that we reserve the right to make an early appointment for applications made prior to the deadline)

PLEASE COMPLETE THE BHGS SUPPORT STAFF APPLICATION FORM available on our website -

<https://bishophatfield.herts.sch.uk/vacancies/>

Completed applications should be emailed to fullerton@bishophatfield.herts.sch.uk

*An Equal Opportunities' Employer,
Bishop's Hatfield Girls' School is committed to
the protection and safety of its pupils and expects all
staff to share this commitment.*