



Peartree Way Nursery School

Caretaker/Site Manager – Person Specification

Attributes	Essential	Desirable
Qualifications	Good written and verbal communication	Ladder Training Health and Safety training
Experience	<p>Identification of maintenance and repairs required</p> <p>Experience of maintenance of buildings and grounds</p> <p>Experience of building security duties including alarm setting</p> <p>Previous experience of carrying out basic repairs not requiring a contractor</p> <p>Use of equipment relevant to post</p> <p>Good organisational skills in relation to record keeping and managing own work load</p> <p>Order necessary cleaning equipment and complete basic paperwork</p> <p>Ability to recognise the importance of ensuring a secure and safe environment</p>	<p>Experience of working in a school environment</p> <p>Experience of COSHH regulations</p> <p>Previous caretaking or other building services experience</p> <p>Previous cleaning experience</p>
Knowledge	<p>Polite and friendly manner to staff, children and parents</p> <p>Work well as part of a team</p> <p>Work without supervision</p>	Knowledge of health, safety and hygiene practices and requirements

	<p>An understanding of good health and safety practice</p> <p>Evidence of success in completing basic DIY tasks</p> <p>Use equipment relevant to the post</p> <p>Gardening skills</p>	
<p>Skills and Abilities</p>	<p>Display commitment to the protection and safeguarding of children and young people</p> <p>To be physically fit and able to carry and move equipment and resources</p> <p>Climb ladders and work at height</p> <p>Clean and tidy appearance</p> <p>Able to attend site in an emergency</p> <p>Willing to be reasonably flexible in order to accommodate the needs of the school</p> <p>Good sense of humour</p>	