**Person Specification Assistant Headteacher**

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| **Criteria** | **Qualities** |
| Qualifications and training | * Qualified teacher status
* Degree
* Professional development in preparation for a leadership role
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| Experience | * Leadership and management experience in a school
* Teaching experience
* Involvement in school self-evaluation and development planning
* Line management experience
* Demonstrable experience of successful line management and staff development
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| Skills and knowledge | * Understanding of high-quality teaching, and the ability to model this for others and support others to improve
* Understanding of school finances
* Effective communication and interpersonal skills
* Ability to communicate a vision and inspire others
* Ability to build effective working relationships
* To lead on Curriculum, assessment and teaching and learning
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| Personal qualities | * A commitment to getting the best outcomes for all pupils and promoting the ethos and values of the school
* Ability to work under pressure and prioritise effectively
* Commitment to maintaining confidentiality at all times
* Commitment to safeguarding and equality, ensuring that personal beliefs are not expressed in ways that exploit the position
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Notes:

This job description and specific responsibilities may be amended at any time in consultation with the postholder.

The Assistant Headteacher will lead on Teaching and Learning for a specific Key Stage in the school. This will involve supporting and monitoring planning, leading on behaviour policies, developing teaching and learning and monitoring outcomes across the key stage. As a member of the senior leadership team, the Assistant Headteacher will also be involved in the overall leadership and management of the school and will help to establish a school culture, consistent across the whole school, that is both nurturing and rigorous.

Last review date: October 2024

Next review date: July 2025