



Hertingfordbury Cowper C of E V A Primary School

'Rooted in Jesus, Growing in Wisdom, Overflowing with Thankfulness'
(Colossians 2:7)

Class Teacher

Salary Scale: MPS

Accountability - Headteacher and Deputy Headteacher

Core Areas of Responsibility

- To deliver high quality teaching and learning to all pupils who are assigned to the post holder
- To uphold the Christian values of our school through personal example and teaching

Essential Activities

All teachers work within the statutory conditions of employment set out in the current Teachers' Standards and Teachers' Pay and Conditions Document. The duties listed below are not, therefore, an exhaustive list of what is required.

- Be responsible for the quality of teaching and learning of all pupils who are assigned to the post holder
- Supervise the work of any support staff both teaching assistants and support teachers who are assigned to work with the post holder's pupils
- Provide leadership across the school in designated subject areas, to include:
 - Monitoring quality and standards
 - Contributing to school planning and self-evaluation
 - Providing professional support to other teachers and support staff
 - Being aware of the need and use of appropriate resources and materials, and making these available for our curriculum
 - Leading appropriate professional development

Knowledge and understanding

- Have knowledge of and keep up to date with the National Curriculum and our specific Religious Education curriculum
- Understand how pupils' learning is affected by their physical, intellectual, emotional and social development and to understand the stages of child development
- To keep up-to-date with technology in all aspects of the school, utilising it fully within the curriculum and to record and analyse assessments regularly
- Be familiar with the school's current systems and structures as outlined in all policy documents
- Understand and know how important a tool assessment for learning is in daily classroom practice

Teaching and Learning

- Plan and deliver a high-quality inclusive curriculum
- To participate in a daily act of collective worship alongside your class and/or the whole school
- Provide clear structures for lessons and for sequences of lessons, which maintain pace, motivation and progression
- Create and maintain an environment demonstrating high expectations of behaviour in accordance with the school behaviour policy and in which pupils feel safe and confident
- Use a variety of teaching and learning styles to keep all pupils engaged and motivated
- Be familiar with the Code of Practice and identification, assessment and support of pupils with SEND, additional needs and of their well-being
- Address the individual needs of the pupils through quality first teaching and making adaptations where necessary to ensure our curriculum is accessible and to all
- Plan for and liaise with support staff for maximum learning
- Ensure that pupils know and understand what is expected and what they are aiming for
- Evaluate own teaching critically and engage in the performance management cycle in order to improve effectiveness

Other professional requirements

- Establish and maintain effective working relationships with professional colleagues and parents
- Participate as required in meetings with professional colleagues and parents in respect of the duties and responsibilities of the post
- Create and maintain a stimulating and organised classroom environment
- Be aware of the need to take responsibility for your own professional development
- To help provide extra-curricular activities for the pupils through the organisation of clubs and out of school events

- To support functions held by the Hertingfordbury Friends in order to raise funds and strengthen the school community.

Review

The specific duties attached to any individual teacher are subject to annual review and may, after discussion with the teacher, be changed.

Job Entitlements:

- Access to regular training opportunities to up-date knowledge and skills relevant to the post
- Annual Performance Management conducted by the Senior Leadership Team and an annual review of your job