

**Class Teacher Job Description**

**Title:** Class Teacher

**Salary:** MPS / UPS 1 + Fringe

**Contract Type:** Permanent

**Reporting to:** Phase Leader/Assistant Head/Head Teacher

**Purpose of job:**

The teacher will:

* Fulfil the professional responsibilities of a teacher, as set out in the School Teachers’ Pay and Conditions Document
* Meet the expectations set out in the Teachers’ Standards

As all teachers work within the statutory conditions of employment set out in the current School Teachers’ Pay and Conditions Document, the duties listed below are not an exhaustive list of what is required.

**Duties and responsibilities:**

**Teaching:**

* Plan and teach well-structured lessons to assigned classes, following the school’s agreed curriculum.
* Assess, monitor, record and report on the progress and achievements of assigned pupils, making accurate and productive use of assessment
* Adapt teaching to respond to the strengths and needs of pupils
* Set high expectations which inspire, motivate and challenge pupils
* Promote good progress and outcomes by pupils
* Demonstrate good subject and curriculum knowledge

**Whole-school organisation, strategy and development:**

* Contribute to the development, implementation and evaluation of the school’s policies, practices and procedures, so as to support the school’s values and vision
* Make a positive contribution to the wider life and ethos of the school
* Work with others on curriculum and pupil development to secure co-ordinated outcomes

**Health, safety and discipline:**

* Promote the safety and wellbeing of pupils
* Maintain good order and discipline among pupils, managing behaviour effectively to ensure a good and safe learning environment, following the school’s therapeutic approach.
* Liaise with the inclusion team and external agencies where additional support and advice is necessary.

**Professional development:**

* Take part in the school’s appraisal procedures
* Take part in further training and development in order to improve own teaching

**Working with colleagues and other relevant professionals:**

* Collaborate and work with colleagues and other relevant professionals within and beyond the school
* Develop effective professional relationships with colleagues, seeking support and advice where necessary.

**Personal and professional conduct:**

* Uphold public trust in the profession and maintain high standards of ethics and behaviour, within and outside school
* Have proper and professional regard for the ethos, policies and practices of the school, and maintain high standards of attendance and punctuality
* Understand and act within the statutory frameworks setting out their professional duties and responsibilities

**Management of staff and resources**:

* Direct and supervise support staff assigned to you
* Deploy resources delegated to you

**Subject leadership (for teachers who have completed first year of ECT induction):**

* Provide leadership across the school in a designated subject or curriculum area, this to include:

i) monitoring quality and standards

ii) contributing to school planning and self-evaluation

iii) providing professional support to other teachers and support staff

iv) advising the head teacher on appropriate resources and materials

v) leading appropriate professional development.

The teacher will be required to safeguard and promote the welfare of children and young people, and follow school policies and the staff code of conduct at all times.