

## **Job Description Cleaner**

**Title of job:** Cleaner

**Location:** Icknield Walk First School

### **1. Purpose of the Job**

To maintain cleanliness in the designated areas in the school.

### **2. Main Areas of Responsibility**

- a) To clean the designated areas as directed by the caretaker
- b) To ensure that toilets and sinks are especially clean
- c) To undertake tidying up activities if necessary before beginning to clean
- d) To contribute to a working environment which supports equal opportunities and anti-discriminatory practice

### **3. Supervision**

Day to day supervision from the caretaker

### **5. Job Context**

To undertake cleaning duties.

### **6. Contacts**

Regular contact with staff and pupils sometimes with others who are visiting the school.

### **7. Knowledge, Experience and Training**

Understanding of hygiene and safe working practices in. Knowledge of COSHH  
Understanding of safe moving and handling techniques

### **8. Problems and Decisions**

Report broken equipment to the caretaker. Report health and safety issues such as a dangerous carpet or flooring to the caretaker.

**9. Physical Effort**

Continuous movement throughout the shift, moving furniture, pushing the Hoover, work at low and high levels.

**11. Working Environment**

Exposure to cleaning chemicals (follow COSHH advice).

**12. ADDITIONAL INFORMATION**

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**It is not always possible to define completely the duties and responsibilities attached to posts and some variations may be necessary from time to time.**