



# The Sele School

The Sele School, Welwyn Road, Hertford, Hertfordshire SG14 2DG

**Headteacher:** Mr C Quach BA (Hons) MEd

**t:** 01992 581455

**w:** [www.sele.herts.sch.uk](http://www.sele.herts.sch.uk)

**e:** [admin@sele.herts.sch.uk](mailto:admin@sele.herts.sch.uk)

## Pre-Employment On-line Searches

In line with Keeping Children Safe in Education, our safer recruiting procedures require the School to carry out online searches of a candidate's social media profile as part of the process of assessing suitability to work with children and young people. As a shortlisted candidate, you (and all other shortlisted candidates) are therefore required to provide the following information as part of your ongoing application.

For each of the social media platforms on which you have accounts:

- The account name(s)/handle(s) for all of your social media accounts, including any under a nickname or pseudonym;
- Any websites you are involved with, in or featured on or named on; and
- Any other publicly available online information about you of which the School should be made aware.

You are **not** required to provide account passwords or to grant the School access to private social media accounts.

In carrying out our search, we will also search more widely for any other online information about you.

The form on page two of this letter should be used for the above information and must be returned by email prior to your interview date. A nil return is also required.

Yours sincerely,

A handwritten signature in dark ink, appearing to read 'Chris Quach', is written over a faint, large watermark of the school's crest.

Mr Chris Quach  
Headteacher

## DETAILS OF ONLINE SEARCH PROFILE

Name	
Maiden name/other names	
Role shortlisted for	

Social Media Platform <i>(e.g., LinkedIn, Twitter, Instagram etc)</i>	Account name(s)/handle(s) <i>Please share URL or profile link</i>	Post Search Comments <i>(School Use only)</i>

Please return this form by email prior to interview to the Head's PA at:  
[hr@sele.herts.sch.uk](mailto:hr@sele.herts.sch.uk)

### For School Use Only

<b>RESULTS</b>
<p>Search conducted by:</p>  <p>Date of Search:</p>  <p>Date passed to Head Teacher (if applicable):</p>

