

**Caretaker personal specification**

1. **Maintenance Skills**
	* Basic plumbing, electrical, and carpentry skills
	* Ability to perform routine maintenance and repairs
2. **Health and Safety Knowledge**
	* Understanding of health and safety regulations
	* Ability to conduct risk assessments and implement safety measures
3. **Cleaning and Hygiene**
	* Knowledge of cleaning procedures and use of cleaning equipment
	* Ability to maintain cleanliness and hygiene in all areas
4. **Organisational Skills**
	* Ability to manage time and prioritize tasks effectively
	* Experience in managing and maintaining records
5. **Communication Skills**
	* Good verbal and written communication skills
	* Ability to liaise with staff, pupils, and external contractors
6. **Problem-Solving Skills**
	* Ability to identify and resolve issues promptly
	* Resourcefulness in dealing with unexpected problems
7. **Physical Fitness**
	* Capability to perform physical tasks, such as lifting and carrying equipment
8. **Security Awareness**
	* Understanding of security procedures and emergency protocols
9. **Flexibility and Adaptability**
	* Willingness to work flexible hours, including evenings and weekends
	* Ability to adapt to changing circumstances or priorities