

**Caretaker personal specification**

1. **Maintenance Skills**
   * Basic plumbing, electrical, and carpentry skills
   * Ability to perform routine maintenance and repairs
2. **Health and Safety Knowledge**
   * Understanding of health and safety regulations
   * Ability to conduct risk assessments and implement safety measures
3. **Cleaning and Hygiene**
   * Knowledge of cleaning procedures and use of cleaning equipment
   * Ability to maintain cleanliness and hygiene in all areas
4. **Organisational Skills**
   * Ability to manage time and prioritize tasks effectively
   * Experience in managing and maintaining records
5. **Communication Skills**
   * Good verbal and written communication skills
   * Ability to liaise with staff, pupils, and external contractors
6. **Problem-Solving Skills**
   * Ability to identify and resolve issues promptly
   * Resourcefulness in dealing with unexpected problems
7. **Physical Fitness**
   * Capability to perform physical tasks, such as lifting and carrying equipment
8. **Security Awareness**
   * Understanding of security procedures and emergency protocols
9. **Flexibility and Adaptability**
   * Willingness to work flexible hours, including evenings and weekends
   * Ability to adapt to changing circumstances or priorities