



JOB TITLE: Class Teacher

REPORTS TO: Headteacher

SALARY RANGE: Teachers' Pay Range (Bands 1 – 3: Main and Upper Pay Ranges)

1. Purpose of the job

To deliver high quality teaching and learning to pupils who are assigned to the postholder.

2. Main duties

All teachers work within the statutory conditions of employment set out in the current School Teachers' Pay and Conditions Document. The duties listed below are not, therefore, an exhaustive list of what is required.

- Be responsible for the quality of teaching and learning of all pupils who are assigned to the postholder.
- Supervise the work of any support staff, including higher level teaching assistants and support teachers, who are assigned to work with the postholder's pupils.
- Provide leadership across the school in a designated subject or curriculum area(s), this to include:
 - i) monitoring quality and standards
 - ii) contributing to school planning and self-evaluation
 - iii) providing professional support to other teachers and support staff
 - iv) advising the Headteacher on appropriate resources and materials
 - v) leading appropriate professional development.

3. Job context

The school welcomes teachers of high professional standards and shares the responsibility with each teacher for continual review and the development of expertise.

All teachers make a valuable contribution to the school's development and, therefore, to the progress of all pupils. All teachers, except those who are newly qualified, will have a lead responsibility for a curriculum area(s) across the whole school and will be supported in that role by their line manager.

For newly qualified teachers, subject leadership will be taken by his/her line manager during the first year of employment at the school.

Teachers in the upper pay range can be expected to make a particular contribution to building team commitment in line with the statutory requirement to meet threshold standards.

In particular, teachers on the Upper Pay Range will:

- provide a role model for professional practice in the school
- make a distinctive contribution compared with other teachers
- contribute effectively to the wider team.

Areas of responsibility and key tasks

A. Planning, teaching and class management:

To teach an allocated class of pupils by planning your teaching to achieve progression of learning through:

- identifying clear learning objectives and success criteria, specifying how they will be taught and assessed.
- submit planning to Headteacher regularly and upon request.
- setting tasks which challenge pupils and ensure high levels of interest.
- setting appropriate and demanding expectations of behaviour and learning.
- setting and communicating clear targets, building on prior attainment (AfL).
- identifying SEN and the most able pupils, and ensuring vulnerable groups make comparative progress to other children.
- provide clear structures for lessons maintaining pace, motivation and challenge.
- make effective use of assessment (AfL) and ensure coverage of the New Curriculum 2014.
- ensure effective teaching and best use of available time.
- monitor and intervene to ensure sound learning and behaviour management.
- use a variety of teaching methods to:
 - i. match approach to content, structure information, present a set of key ideas, use appropriate vocabulary and be a good role model.
 - ii. use effective questioning, listen carefully to pupils, give attention to errors and misconceptions.
 - iii. select appropriate learning resources and develop study skills through use of the library, I.C.T. and other reference sources.
- ensure pupils acquire and consolidate knowledge, skills and understanding appropriate to the subject taught.
- evaluate their own teaching critically to improve effectiveness.
- manage Teaching Assistants and other adults in the classroom.
- maintain a tidy and attractive learning environment; a well-ordered classroom with labelled resources and displays that reflect the learning taking place.

Additional Standards for Foundation Stage Teachers

To:

- *take account of pupils' needs by providing structured learning opportunities which develop the areas of learning identified in national and local policies and particularly the foundations for literacy and numeracy, providing both inside and outside learning opportunities.*
- *plan, teach and assess from/to the EYFS.*
- *encourage pupils to think and talk about their learning, develop self-control and independence, concentrate and persevere, and listen attentively.*

- *use a variety of teaching strategies which involve planned adult intervention, child-initiated learning, first-hand experience and play and talk as a vehicle for learning.*
- *manage other adults in the classroom.*
- *communicate effectively with parents ensuring they feel confident and trust the school's Early Years setting.*

B. Monitoring, Assessment, Recording & Reporting

To:

- assess how well learning objectives have been achieved and use them to improve specific aspects of teaching.
- use strategies from AfL e.g. success criteria, effective feedback, checking on learning.
- mark and monitor pupils' work and set and communicate clear oral and written targets for progress.
- assess and record pupils' progress systematically and keep records to check work is understood and completed, monitor strengths and weaknesses, inform planning and recognise the level at which the pupil is achieving.
- prepare and present informative reports both verbal and written, to parents.

C Other professional requirements

To:

- have a working knowledge of teachers' professional duties and legal liabilities.
- operate at all times within the stated policies and practices of the school.
- All Saints Primary School is committed to safeguarding and promoting the welfare of children. It is essential that all staff actively contribute to this aim.
- establish effective working relationships and set a good example through your presentation and personal and professional conduct.
- endeavour to give every child the opportunity to reach their potential and meet high expectations.
- contribute to the corporate life of the school through effective participation in meetings and management systems necessary to coordinate the management of the school.
- take responsibility for your own professional development and duties in relation to school policies and practices.
- liaise effectively with parents and governors.
- take on any additional responsibilities which might from time to time be determined.

4. Review of duties

The specific duties attached to any individual teacher are subject to annual review and may, after discussion with the teacher, be changed.

Signed: _____

Date: _____