



Class teacher

Job description

A teacher is responsible for the teaching and welfare of children within the school. The post requires the following professional duties and other appropriate duties outlined in the School Teachers' Pay and Conditions Document.

Main purpose

The teacher will:

- Fulfil the professional responsibilities of a teacher, as set out in the School Teachers' Pay and Conditions Document
- Meet the expectations set out in the Teachers' Standards

Duties and responsibilities

Teaching

- Plan and teach well-structured lessons to assigned classes, following the school's plans, curriculum and schemes of work
- Assess, monitor, record and report on assigned pupils' learning needs, progress and achievements, making accurate and productive use of assessment.
- Adapt teaching to respond to the strengths and needs of pupils
- Set high expectations which inspire, motivate and challenge pupils
- Promote good progress and outcomes by pupils
- Demonstrate good subject and curriculum knowledge
- Participate in arrangements for preparing pupils for external tests

Whole-school organisation, strategy and development

- Contribute to developing, implementing and evaluating the school's policies, practices and procedures to support the school's vision and values.
- Make a positive contribution to the wider life and ethos of the school
- Work with others on curriculum and pupil development to secure co-ordinated outcomes
- Provide cover in the unforeseen circumstance that another teacher is unable to teach

Health, safety and discipline

- Promote the safety and well-being of pupils.
- Maintain good order and discipline among pupils, managing behaviour effectively to ensure a good and safe learning environment

Professional development

- Take part in the school's appraisal procedures
- Take part in further training and development to improve your teaching
- Take part in the appraisal and professional development of others, where appropriate.



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Communication

- Communicate effectively with pupils, parents and carers

Working with colleagues and other relevant professionals

- Collaborate and work with colleagues and other appropriate professionals within and beyond the school
- Develop effective professional relationships with colleagues

Personal and professional conduct

- Uphold public trust in the profession and maintain high standards of ethics and behaviour within and outside the school.
- Have proper and professional regard for the ethos, policies and practices of the school, and maintain high attendance and punctuality standards.
- Understand and act within the statutory frameworks setting out their professional duties and responsibilities.

Management of staff and resources

- Direct and supervise support staff assigned to them and, where appropriate, other teachers
- Contribute to the recruitment and professional development of other teachers and support staff.
- Deploy resources delegated to them.

Safeguarding

- Work in line with statutory safeguarding guidance (e.g. Keeping Children Safe in Education, Prevent) and our safeguarding and child protection policies
- Work with the designated safeguarding lead (DSL) to promote the best interests of pupils, including sharing concerns where necessary
- Promote the safeguarding of all pupils in the school.

Note

This list of duties illustrates the role's general nature and level of responsibility. It is a partial list of tasks the post holder leader will carry out. The post holder may be required to do other duties appropriate to the level of the role.

This job description is not your employment contract or any part of it. It has been prepared only for school organisation and may change either as your contract changes or as the organisation of the school is changed. Everything will be the same with a consultation. This document will remain the same once signed but will be reviewed annually.



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Person specification

CRITERIA	QUALITIES - ESSENTIAL	QUALITIES - DESIRABLE
Qualifications and experience	<ul style="list-style-type: none"> • Qualified teacher status • Degree • Successful primary teaching experience 	<ul style="list-style-type: none"> • Evidence of other qualifications • Recent and relevant INSET/CPD attendance • Experience working with outside agencies, e.g. LA, Educational Psychologist • Experience in promoting, monitoring and evaluating the quality of teaching and learning
Skills and knowledge	<ul style="list-style-type: none"> • Knowledge of the National Curriculum • Knowledge of effective teaching and learning strategies • A good understanding of how children learn • Ability to adapt instruction to meet pupils' needs • Ability to build effective working relationships with pupils • Knowledge of guidance and requirements around safeguarding children • Knowledge of effective behaviour management strategies • Good ICT skills, mainly using ICT to support learning • Knowledge, awareness and commitment to all aspects of safeguarding and child protection • A clear understanding of effective teaching and learning strategies for all abilities • Have high expectations of every child, including a commitment to ensuring that they can achieve their full educational potential continually • Be able to provide a stimulating, organised and educationally rich learning environment • Understanding of inclusion and equality • Committed to own professional development • Ability to reflect on and improve own practice • Ability to use assessment as a tool to aid teaching • Have a particular passion for and knowledge of a curriculum area 	<ul style="list-style-type: none"> • Evidence of curriculum innovation • An understanding of 'Teaching for Mastery in Maths.' • An understanding of the Little Wandle phonics scheme. • An understanding of the Math no problem math's scheme
Personal qualities	<ul style="list-style-type: none"> • A commitment to getting the best outcomes for all pupils and promoting the ethos and values of the school • High expectations for children's attainment and progress • Ability to work under pressure and prioritise effectively • Commitment to maintaining confidentiality at all times • Commitment to safeguarding and equality • Able to form and maintain excellent relationships at all levels • Committed to working with parents to promote the educational and social development of children • Committed to working with children in a manner that best ensures an excellent learning relationship • Dedicated to holding confidentiality at all times • Warm than openness in relationships • Excellent communication skills • Energy, resilience, flexibility, self-motivation and a sense of humors • Be prepared to add to the life of the whole school and be willing to contribute to the range of extracurricular activities and PTA/ school events. 	

Notes:

This job description may be amended anytime in consultation with the postholder.



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Headteacher/line manager's signature: _____

Date: _____

Postholder's signature: _____

Date: _____