



KS1/2 Class Teacher Job Description

School vision and mission

Our vision is: **to be a school community where children wake up every morning buzzing with excitement at the thought of another day of irresistible learning.**

Our mission is: **to give all Meryfield children the skills and confidence to open doors to opportunities throughout their lives.**

This encapsulates the ethos of the school where we place high expectations on all learners and support them academically as well as personally to achieve their very best.

Employment details

Job title:	Class Teacher
Reports to (job title):	Head Teacher
Hours of work:	Full time
Level	Main pay scale

Main duties/responsibilities

General
Undertake all the duties of a qualified teacher as described in the School Teachers' Pay and Conditions Document (STPCD).
Teaching and curriculum
Teach clearly structured lessons which maintain pace and interest, and challenge and motivate pupils.
Establish a safe and stimulating learning environment, where pupils feel confident and safe.
Take into account pupils' needs and abilities when planning lessons.
Demonstrate a good knowledge and understanding of the curriculum.
Mark and assess pupil's work, using different assessment and monitoring strategies, evaluating pupil progress towards the planned learning objectives.
Plan whole class and collaborative lessons which interest and include pupils from all backgrounds.

Set challenging learning and teaching objectives for the whole class, building on prior attainment where necessary.

School environment

Establish a clear framework for classroom discipline and follow the school's procedures for managing behaviour, recognising and encourage good behaviour.

Monitor pupils' discipline, intervening when necessary, to maintain a safe and productive learning environment.

Build and maintain good relationships with parents.

Set a good example to pupils, demonstrating the positive attitudes, behaviours and values which are expected of pupils.

Working with pupils

Assess pupils' achievement and development, providing parents with written and oral reports.

Communicate learning objectives to pupils.

Have a clear understanding of all pupils' needs, including varying levels of ability, special educational needs and disabilities (SEND), and pupils who may have learnt English as an additional language

Mark and assess pupils' work and use the information for teaching and future lesson plans.

Monitor pupils' discipline, intervening when necessary, to maintain a safe and productive learning environment.

Encourage active and independent learning, enabling children to think for themselves.

Plan whole class and collaborative lessons which interest and include pupils from all backgrounds.

Additional duties

Contribute to and support the overall ethos, work and aims of the school.

Comply with, support and promote all school policies and procedures, particularly in relation to child protection, equal opportunities, health and safety, confidentiality and behaviour.

Promote the general progress and wellbeing of all pupils within the school.

Undertake any other reasonable and relevant duties in accordance with the changing needs of the school, as required by the Head Teacher.

Participate in regular performance management.

Reflect and evaluate personal teaching performance.

Regularly take part in the school's events, including charity fundraisers.

ECT specific duties

Attend weekly meetings with teacher mentor to discuss progress and their observations.

Attend termly progress meetings with Professional mentor to track progress and discuss observations.

Keep a log of CPD, regularly updating the head teacher/tutor of progress.

Allow lessons to be observed by experienced teachers throughout induction period, to make for fair and effective assessment

Review observations with the experienced teacher and keep a written record of each meeting, indicating where development is needed.

The above duties are not exhaustive, and the post holder may be required to undertake tasks, roles and responsibilities as may be reasonably requested, allocated or delegated to them by the Head Teacher.

The jobholder is required to contribute to and support the overall aims and ethos of the school. All staff are required to participate in training and other learning activities, and in performance management and development as required by the schools' policies and practices.

Meryfield Primary school is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. This post is classed as having a high degree of contact with children or vulnerable adults and is exempt from the Rehabilitation of Offenders Act 1974. An Enhanced DBS disclosure will be sought through the Criminal Records Bureau as part of the school's preemployment checks.

Meryfield Primary school recognises that all individuals have fundamental human rights and therefore adopts a rights based approach to equality. We shall develop practices that promote the right for everyone to participate in all aspects of life within school by promoting initiatives that remove barriers to participation and by actively promoting equality and social inclusion.

We recognise that prejudice and inequality of opportunity exist within life and we commit ourselves to challenging and redressing these injustices by applying equal opportunity within school.

Person Specification: Class Teacher

Essential

Desirable

Experience	<ul style="list-style-type: none"> • Experience of working in KS1/2 • Experience of effective involvement with parents. 	<ul style="list-style-type: none"> • Experience of working with children across the primary age range. • Experience of leading a subject.
Qualifications	<ul style="list-style-type: none"> • QTS • Degree or equivalent 	<ul style="list-style-type: none"> • Evidence of recent additional educational qualifications • Current First Aid/Paediatric First Aid certificate
Safeguarding	<ul style="list-style-type: none"> • Up-to-date knowledge of relevant legislation and guidance in relation to working with, and the protection of, children and young people. • Commitment to the protection and safeguarding of children and young people • Will co-operate and work with relevant agencies to ensure the appropriate safeguarding of children 	
Knowledge	<ul style="list-style-type: none"> • A thorough understanding of what constitutes high quality educational provision, the characteristics of effective learning in the core subjects, and strategies for raising standards and outcomes for KS1 children • An extensive knowledge and understanding of how to promote pupils' spiritual, moral, social and cultural development and good behaviour through effective management and leadership • Experience of curriculum planning, assessing and recording. • A commitment to continuous professional development. 	<ul style="list-style-type: none"> • Know how to use local, national and statistics to evaluate the effectiveness of teaching. • Confident skills in ICT
Skills	<ul style="list-style-type: none"> • Be able to demonstrate outstanding classroom practice and articulate what constitutes effective teaching and learning within your phase • Have excellent communication skills with all stakeholders • Ability to work effectively as part of a team of staff and governors. • Use effective ICT skills for teaching and learning • Ability to demonstrate positive and highly effective behaviour management skills 	<ul style="list-style-type: none"> • Able to set-up, use and monitor assessments in Arbor

	<ul style="list-style-type: none"> • Be committed to a high quality, student focuses approach to learning • Good organisational and time management skills • A passion for learning and the ability to inspire children to reach their full potential. • Demonstrate a positive and professional attitude at all times • Flexible and keen to adapt to meet the needs of school • Commitment to extra-curricular activities. 	
<p>Personal Qualities</p>	<ul style="list-style-type: none"> • Positive, caring attitude, enthusiasm and sense of humour • Ability to maintain confidentiality • Commitment to personal and professional development • Excellent interpersonal skills 	

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