

# Haileybury Turnford

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## Job Description

Job Title:	Subject Leader - PSHE and Citizenship
TLR:	TLR 2a (£3,391)
Responsible to:	Subject Leader for Social Sciences & Subject Leader for Religious Education
Job Purpose:	To lead and develop the provision of PSHE and Citizenship education within the school, ensuring a high-quality curriculum that meets statutory requirements and prepares students for life beyond school. The post holder will be responsible for delivering engaging lessons, supporting staff in delivering PSHE and Citizenship, and promoting student well-being and personal development. This includes Relationships and Sex Education.
Main Duties:	<p><b>Leadership and Management</b></p> <ul style="list-style-type: none"><li>• Provide strategic leadership for PSHE and Citizenship, ensuring the curriculum is engaging, inclusive, and aligned with national guidelines and school priorities.</li><li>• Develop and implement schemes of learning that support students' social, emotional, and personal development.</li><li>• Monitor and evaluate the effectiveness of the curriculum and make improvements where necessary.</li><li>• Lead and support a team of teachers in delivering inclusive and high-quality lessons, providing coaching and professional development opportunities.</li><li>• Stay up to date with relevant legislation, policies, and best practices to ensure compliance with the national curriculum and DfE guidance and innovation in the subject area.</li></ul> <p><b>Teaching and Learning</b></p> <ul style="list-style-type: none"><li>• Plan and deliver high-quality PSHE and Citizenship lessons that engage and challenge students.</li><li>• Ensure teaching approaches are inclusive and promote diversity, equality, and respect.</li><li>• Develop effective assessment strategies to measure student progress and impact.</li><li>• Support cross-curricular initiatives to embed PSHE and Citizenship across the wider school curriculum.</li><li>• Lead assemblies, workshops, and enrichment activities that enhance students' understanding of key themes.</li></ul> <p><b>Student Welfare and Engagement</b></p> <ul style="list-style-type: none"><li>• Promote student voice and engagement in topics related to citizenship, democracy, and social issues.</li><li>• Develop partnerships with external agencies and community organisations to enrich learning opportunities.</li><li>• Organise and lead whole-school initiatives, including awareness campaigns, themed weeks, and extracurricular activities related to PSHE and Citizenship.</li></ul>

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- Work closely with safeguarding leads to address sensitive topics appropriately.

## **Staff Development and Training**

- Provide training and support to colleagues delivering PSHE and Citizenship, ensuring consistency and confidence in delivery.
- Lead CPD sessions related to PSHE and Citizenship best practices.
- Collaborate with other departments to embed PSHE and Citizenship themes across the wider curriculum.

## **Strategic Development**

- In addition to the duties above, the post holder may take responsibility for an additional whole-school strategic responsibility that will support student outcomes or well-being. The focus of this additional responsibility will be at the discretion of the line manager and may be subject to change over time

Whilst every effort has been made to explain the main duties and responsibilities of the post, each individual task may not have been identified; therefore, employees will be expected to comply with any reasonable request from a manager, including ad hoc projects, to undertake work of a similar level that is not specified in the job description.

The job description is current at the date shown, but, in consultation with you, may be changed by the Principal to reflect or anticipate changes in the job commensurate with the grade and job title.

The job description will be reviewed and updated annually as part of the appraisal process.

**The school is committed to safeguarding and promoting the welfare of children and young people and expects all staff to share this commitment. An enhanced DBS check is required for all staff.**