



## JOB DESCRIPTION

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| <b><u>Job Title:</u></b>      | Teacher of Design Technology   |
| <b><u>Salary:</u></b>         | MPS/UPS<br>Full Time   |
| <b><u>Purpose:</u></b>        | To deliver to students a balanced, relevant and differentiated curriculum in Design Technology; to support subject developments; to monitor, assess and report upon student progress, and to contribute to raising subject standards.  |
| <b><u>Responsible to:</u></b> | Head of Faculty  |
| <b><u>Purpose</u></b>         | <ul style="list-style-type: none"> <li>• To deliver, as directed, syllabuses, resources, schemes of work, assessment and marking policies and teaching strategies so that student's needs can be met</li> <li>• To report student progress in Design Technology to the Head of Department and to parents/carers</li> <li>• To contribute to the department improvement plans so that the quality of teaching and learning in Design Technology can be continuously improved</li> </ul>   |
| <b><u>Main Duties</u></b>     | <ul style="list-style-type: none"> <li>• Set high expectations of all students and have an aspirational ethos</li> <li>• Plan and teach high quality lessons which cater for all abilities and ensures every child makes outstanding progress in each lesson</li> <li>• Assess students work accurately and regularly, provide high quality feedback and record assessment information in the school assessment database</li> <li>• Analyse student data, identify vulnerable groups and implement intervention strategies</li> <li>• Liaise with colleagues in researching, developing and reviewing schemes of work to ensure they remain fit for purpose</li> <li>• Maintain an orderly learning environment, manage behaviour well and support colleagues to in the smooth running of the school</li> <li>• Create opportunities for the effective use of ICT in lessons to support learning</li> <li>• Contribute to the development of whole school policies and working parties</li> <li>• Maintain personal expertise by remaining up to date in subject matter and contemporary thought</li> <li>• Communicate with parents about their child's progress, behaviour and attainment</li> <li>• Attend and contribute to Faculty and other whole school meetings</li> <li>• Apply a working knowledge of Health &amp; Safety to all lessons and activities both in and out of school</li> </ul> |

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|   | <ul style="list-style-type: none"> <li>• Participate in enrichment activities</li> <li>• Undertake the main professional duties of a teacher as set out in the School Teachers Pay and Conditions of Service document.</li> <li>• Meet or exceed the career stage expectations of the teaching standards</li> <li>• Other duties at the discretion of the Principal</li> </ul>  |
| <b><u>Competencies:</u></b>             | <p><b><i>Passion for learning:</i></b><br/>creating a learning environment that supports students in their learning and encourages them to become confident, independent learners</p> <p><b><i>Challenge and support:</i></b><br/>caring for the students and expressing positive expectations</p> <p><b><i>Managing students:</i></b><br/>directing, enthusing and motivating students so that effective learning takes place in an orderly learning environment.</p> <p><b><i>Confidence:</i></b><br/>show confidence and a willingness to take on challenges</p> <p><b><i>Team working:</i></b><br/>work with others in the department to achieve shared goals</p>   |
| <b><u>Knowledge and Experience:</u></b> | <ul style="list-style-type: none"> <li>• Honours degree in a relevant subject</li> <li>• Teaching qualification</li> <li>• Excellent time manager with the ability to work to tight deadlines</li> <li>• Highly organised and efficient</li> <li>• The ability to communicate effectively</li> <li>• Excellent interpersonal skills</li> <li>• The ability to demonstrate initiative</li> <li>• Proven ability to build positive relationships with students, parents and staff</li> <li>• Good team member</li> <li>• Ensures they, and others, follow the policies, systems and procedures of the school</li> </ul>   |
| <b><u>Other Specific Duties:</u></b>    | <ul style="list-style-type: none"> <li>• To continue personal development as agreed at appraisal reviews</li> <li>• To engage actively in the appraisal review process</li> <li>• To address the appraisal targets set by the line manager each Autumn Term</li> <li>• To play a full part in the life of the school community, to support its distinctive aim and ethos and to encourage staff and students to follow this example</li> <li>• To support the school in meeting its legal requirements for worship</li> <li>• To promote actively the school's corporate policies</li> <li>• To comply with the school's Health and Safety policy and undertake risk assessments as appropriate</li> <li>• To show a record of excellent attendance and punctuality</li> <li>• To adhere to the school's Dress Code</li> <li>• To undertake any other reasonable duty delegated by the Principal</li> </ul> |

While every effort has been made to explain the post's main duties and responsibilities, each individual task undertaken may not be identified.

Employees will be expected to comply with any reasonable request from a manager to undertake work of a similar level that is not specified in this job description.

Employees are expected to be courteous to colleagues and provide a welcoming environment to visitors and telephone callers.

The Trust will endeavour to make any necessary reasonable adjustments to the job and the working environment to enable access to employment opportunities for disabled job applicants or continued employment for any employee who develops a disabling condition.

This job description is current at the date shown, but following consultation with you, it may be changed by Trustees to reflect or anticipate changes in the job which are commensurate with the salary and job title.