**Job Description**

**Overview:**

* To be responsible for the teaching and learning of the class
* To become part of Millbrook’s team; promoting our ambition, aims, ethos and values
* Fulfilment of all professional duties- in line with Teachers Standards and Expectations
* To perform any professional duty which may be reasonably requested by the Head of School (Pay and Conditions Document)

**Teaching**

* To be familiar with the school’s guidance for Teaching and Learning and other curricular documents, and to implement them.
* To ensure you are aware of and implement safeguarding procedures
* To support learning for all students of diverse ability levels.
* To continually develop working knowledge of National Curriculum; alongside the above.
* To give regular, clear feedback to pupils on work done in class and homework.
* To set clear, individual targets for pupil progress which are shared with pupils
* To assess, record and report on pupil progress and attainment
* To consult with the parents/carers of pupils
* To maintain a purposeful, organised and inter-active classroom
* To be committed to raising standards and challenging children’s expectations.
* To be involved in the full professional life of the whole school

**Key Areas**

* To maintain good order among pupils, providing clear, consistent, firm but caring guidelines for children’s behaviour, in line with the school policy and ethos
* To work as a member of a team
* To welcome parents and families into school and to actively develop contact with them
* To participate in training and development activities, ensuring continuous professional development
* To advise and work with the Head of School and other teachers on curriculum development and other school priorities
* To seek help or advice wherever necessary
* To demonstrate creative problem-solving skills, Patience.
* Show empathy and an ability to prioritise.
* Have strong written and verbal communication skills.
* To demonstrate good organisational skills.
* To endeavour to maintain a work-life balance for yourself and others in your team.

**Entitlement to Professional Development:**

* Participation in the school’s induction programme, including mentor support
* Attendance at training courses off-site relevant to your professional development and the School Improvement Plan.
* Professional opportunities to extend areas of skill and experience in school
* Full access to the school’s INSET, staff meetings and other training opportunities
* Professional development and support from the school and other advisors
* Participate in joint professional development (Partnering for Performance).