



# WALKERN PRESCHOOL

REGISTERED CHARITY NO: 1027055

## **Preschool Assistant**

Hours Monday to Friday 08:30-4pm  
Term time only

Salary To be discussed

We have an exciting opportunity for someone who is passionate about the care and nurturing of our early year's children. We are looking for someone to join our friendly team at Walkern Preschool Monday to Friday 08:30-4pm

This would be to work with the children in both the morning and afternoon session. This opportunity will be term time only, working with children aged 2 - 4, pay to be discussed.

This job will entail helping set up activities for the morning session, working with the children to develop a range of skills, setting up lunch, helping to tidy away and prepare for the afternoon session. There may also be an opportunity to work additional hours if the situation arises.

*These hours will be guaranteed until the end of the school year. Hours will be rediscussed for the new academic year dependant on demand.*

### **Main responsibilities include:**

- To provide stimulating and purposeful experiences, environments and resources, that are appropriate to their age and stage of development.
- Understand and ensure that the requirements of the statutory framework for the EYFS are met.
- Undertake any other duties to ensure the smooth running of the day, and the safety and wellbeing of children, staff and families.
- To attend any meetings required.
- Maintain strictly professional relationships and report any complaints or concerns to management in accordance with company policy and procedures.

### **Requirements and skills**

- Full and relevant level 2 or 3 childcare qualification - Desirable
- Knowledge of the Statutory Framework for the EYFS – Desirable
- Willingness to learn
- Friendly and flexible approach

The preschool is committed to promoting and safeguarding the welfare of children and young people and expects all staff and volunteers to commit to share this commitment.

The successful applicant's appointment will be subject to an interview process, references and satisfactory DBS.

If you are interested in this position, please send an email stating interest to [walkern.preschool.adm@outlook.com](mailto:walkern.preschool.adm@outlook.com). Or you can speak to staff at Walkern preschool by **31st January 2025.**

Walkern preschool  
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