**Hertford St Andrew Primary school**

**Job Description Teaching Assistant: Pay Grade H2**

**Job Title: Teaching and Learning Assistant**

Are you passionate about helping every child to grow?

Do you love learning?

Do you believe that inclusion is important?

Hertford St Andrew are looking to expand our Teaching Assistant Team and we want to hear from you.

Our Teaching Assistants (TAs) are a vital and much valued part of the school team. They are dedicated to making sure all children know they belong and including all children in the full life of the school. They help every let their light shine.

We are looking for caring people who share our ethos and can work confidently with children with SEND and other additional needs. Your attitude and approach are more important than experience and we can provide training once you join us.

**What you’ll be doing:**

* Working in Key Stage 2 classes
* Supporting individuals or small groups of children with their learning under the supervision of teaching staff
* Following plans for individual children who need personalised support
* Adapting learning in the class room for children with SEND and sometimes following specialised programmes designed by the SENCo
* Supporting outside of the classroom with movement breaks, lunchtime supervision or outdoor learning time
* Supporting children’s emotional wellbeing
* Working closely with the class teacher to provide feedback on learning
* Following school safeguarding practice.

What we can offer:

* Wonderful children who love learning
* Supportive staff who will help you settle in and develop in your role
* Training and development
* Rewarding work with children who will thrive with your support.

We warmly welcome visits to the school. If this job sounds like the one for you, please do get in touch and come and look round.

Hertford St Andrews is committed to equality of opportunity and welcomes all candidates.

Our approach to safeguarding is rigorous and all candidates are subject to safer recruitment processes and, for candidates invited to interview, online checks. Our Child Protection Policy is included in the documents below.

**We reserve the right to close the advert or call suitable candidates for interview earlier than the planned interview date.**

**Person Specification**

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| **Knowledge and Skills**  **Essential**   * GCSE grade C/4 or above in English and Maths (or equivalent qualification) * Basic knowledge of Health, wellbeing and safety * Understanding of child protection procedures * Awareness of safeguarding responsibilities * Understanding of the School’s ethos and values   **Desirable**   * Previous experience of working with children within a professional setting * Knowledge of social, emotional, mental health issues * An awareness and understanding of SEND including ASD, ADHD and Specific Learning Difficulties * Experience of intervention programmes * Basic knowledge of First Aid | **Competencies**   * Communication (written and verbal) * Problem Solving * Team working * Active Listening * Motivation * Monitoring * Sensitivity * Resilience |

*This post is classed as having a high degree of contact with children or vulnerable adults and is exempt from the Rehabilitation of Offenders Act 1974. An enhanced disclosure will be sought through the DBS as part of Hertfordshire County Council’s pre-employment checks. Please note that additional information referring to the Disclosure and barring Service is in the guidance notes to the application form. If you are invited to an interview you will receive more information.*