



Hertfordshire County Council

KILLIGREW PRIMARY SCHOOL

West Avenue

St. Albans

Hertfordshire

AL2 3HD

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www.killigrew.herts.sch.uk

Head teacher T. Mylotte

13th January 2025

Dear Prospective Candidate,

Thank you for your interest in the Learning Support Assistant (LSA) vacancy at Killigrew. We are looking for an enthusiastic, patient person to join our LSA team. The role will involve working on a one-to-one basis with pupils with an Education & Health Care Plan. These pupils have a variety of different needs and although experience is desired, a willingness to learn is far more important.

Job Title: Learning Support Assistant

Salary: H2 £8,823 to £9,698 for working 16.25hrs a week (pm)

Hours: 12:00pm-3.15pm

Start Date: As soon as possible

Responsibilities include:

- Working on a 1:1 basis to enable children to access learning
- Creating and collecting individualised resources
- Completing assessment activities and records
- Liaising with external professionals and implementing their advice
- Providing personal care if necessary

We have a hardworking, dedicated team who are committed to providing the best possible teaching and learning for our pupils. The school enjoys an excellent reputation in the local community, and we enjoy strong parental interest and support. Our latest Ofsted inspection graded us as 'good.' Killigrew Primary School and Nursery is situated in Chiswell Green, St. Albans. The school lies to the south west of St Albans and is easily accessible from the M25, M1, A405 and A1. Our buildings are surrounded by extensive grounds and the school is well resourced.

This post is classed as having a high degree of contact with children and is exempt from the Rehabilitation of Offenders Act 1974. An enhanced police disclosure will be sought as part of Hertfordshire County Council's pre-employment checks.

If you would like to join our team, please complete the online application form, and send it to us with a covering letter by **9:00am on 24th January**. Early applications are encouraged, and we will interview before the closing date for a suitable candidate.

I look forward to hearing from you.

Yours sincerely,

Tracy Mylotte

Head teacher